

**DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, AUGUST 12, 2013**

AGENDA 8-26-13
ITEM C-1

A. CALL TO ORDER

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson
D. Fisher
J. Semifero

P. Cousins
J. Knight
R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Community Development Manager; Marie Sherry, Finance Director/Treasurer; Dan Schlaff, Public Services Superintendent; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – July 22, 2013

Motion Knight; support Cousins to approve the minutes of the Regular Council Meeting of July 22, 2013 as presented.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

No one from the Dexter Ann Arbor Run was present, so President Keough showed Council and the audience the framed photo the Village received from the race organizers thanking us for our assistance with the event.

E. APPROVAL OF THE AGENDA

Motion Fisher; support Knight to approve the agenda with the additional information provided for Item I-5.

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

Jim Smith of 7765 Forest provided an update on how the repairs made as part of the Forest Street stormwater project held up during the rain. The north side functioned well, however the south side had issues due to the placement of the sod. He also informed Council that he plans to file for Charter Commission.

Fred Strack of 8564 Parkridge spoke about the house located at 8560 Parkridge and his feeling that a stop work order should be placed on the construction. President Keough requested that he hold his comments until the Village President report, as more detail on this issue will be provided at that time.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Zoning Board of Appeals Public Hearing Notice

I. REPORTS

1. Finance Director/Treasurer – Marie Sherry

Ms. Sherry submits her report as per packet. Ms. Sherry gave the following verbal updates:

- Report is through the final quarter of the 2012-2013 fiscal year.
- Tax bills have been mailed.
- Working with the County and Steve Brouwer to confirm the parcels in the Dexter Wellness Center Brownfield, will be attending the August DDA meeting.
- The Village has started accepting credit cards.
- A new server was installed for the Village Office.
- Attended a Drupal class to learn more about the websites content management system.
- A question was asked regarding the Villages unfunded liabilities; the Village has approx. \$500,000 set aside for retiree health care and the liability is valued at approximately 4 million. There is a \$450,000 unfunded liability in pension and the system is considered 86% funded.
- A question was asked regarding the Village's fund balance which does exceed the 15% of operating expense guideline. The Village used less reserves than what was budgeted to be used in 12-13.

2. Community Development Manager – Allison Bishop

Ms. Bishop submits her report as per packet. Ms. Bishop gave the following verbal updates:

- Met with Oxford Property Management regarding the Dexter Crossing development.

- Meeting with LaFontaine on August 21 to close out project – outstanding issues include the funds for public art, landscaping, sidewalk placement and crosswalk painting.
- A question was asked regarding what is planned as part of the beer grotto.
- Allison thanked the Village Council and wished them well as this will be her last Council meeting.

3. Boards, Commissions, & Other Reports-“Bi-annual or as needed”

None

4. Subcommittee Reports

Broad Redevelopment Committee

Economic Preparedness

Facilities

Roads – Trustees Semifero and Carson reviewed the memo that was provided outlining the steps they have taken and their plan for moving forward. To keep up with road repair will require project prioritization between stormwater, sidewalk and road projects. WATS has offered to assist the Village with utilizing Roadsoft. The idea of Village DPW staff taking a larger role in road projects was discussed. A question was asked regarding the status of crack sealing – the equipment will be delivered August 15.

Utility – The notes from the last Utility Committee meeting were reviewed. AZ Shmina has provided an updated schedule since the meeting was held.

Website

4. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- Will seek a proposal from Carlisle Wortman for temporary coverage of Planning Department work upon the Community Development Manager’s departure.
- A work session will be held prior to the September 9 Council meeting to discuss the SAW (stormwater) grant.
- 3045 Broad received DTE clearance – demolition should begin soon.
- The dedication item for Dexter Crossing Phase 5B will be on the next agenda.
- Continuing to receive updates from Northern United Brewing regarding installation of the holding tank.
- Invited Council to attend the opening reception for artists at Terry B’s as part of the Paint Dexter Festival.
- Receiving positive feedback from Dexter Daze.
- Had two resignations from the Arts, Culture & Heritage Committee.
- Discussion was held regarding the resignation of the Community Development Director and the possibility of conducting an exit interview.

5. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported on the following:

- The regional fire meeting scheduled for August 14, 2013 has been postponed.
- Reviewed the information provided in the packet regarding the placement of the house at 8560 Parkridge. Issues raised by the surrounding property owners include privacy, view, property devaluation, drainage and future deck placement. Meeting onsite scheduled on Tuesday, August 13 with the adjacent property owners, Village staff and Norfolk Development to discuss ideas to mitigate the concerns; does not feel that the Village did enough to look out for the interests of the existing residents when approving the plot plan. Village Manager is conducting a review of the process and the addition of steps that will, at a minimum, ensure that prior to approval of a plot plan the Homeowner's Association is notified, the Community Development Manager has signed off and a site visit occurs.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$406,631.16

Motion Fisher; support Cousins to approve item 1 of the Consent Agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps

Ms. Nicholls updated Council that nine candidates have filed for Charter Commission.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Planning Commission Recommendation to Approve the Request to Increase the Light Pole Height to 22 feet in the Combined Site Plan for 2103 and 2110 Bishop Circle East

Motion Fisher, support Carson to approve the Planning Commission recommendation to permit Dexter Fastener Technologies to install 22 foot parking lot light poles at 2103 and 2110 Bishop Circle East as part of the proposed building and parking lot expansion as requested by the applicant.

Ayes: Carson, Knight, Fisher, Cousins, Semifero, Tell, Keough

Nays: None

Motion carries

2. Consideration of: Planning Commission Recommendation to Approve the Combined Site Plan for 2103 and 2110 Bishop Circle East with Conditions

Motion Cousins; support Fisher that based upon the information received from the applicant, reflected in the minutes of this meeting, and in conformance with Section 21.04(E)3 of the Village of Dexter Zoning Ordinance and the Planning Commission recommendation, the Village Council finds the Dexter Fastener Technologies, 2103 and 2110 Bishop Circle East, combined site plan dates 7-26-13 meets the requirements for approval. In making this determination, the following additional conditions shall apply:

1. Applicable concerns noted in the planning consultant, engineering consultant and DAFD reviews included in the August 5, 2013 Planning Commission packet.
2. Parking on the site plan should be shown as land-banked. The applicant will work with staff on administrative approval of the parking upon the need to construct the parking.
3. Remove from the site plan all prohibited tree species, replace the trees with permitted, preferably native species. (specially Norway and Crimson Maple)
4. The plan shall conform to the tree replacement ordinance or suitable resolution as approved by the Village Council.

Ayes: Cousins, Semifero, Knight, Fisher, Tell, Carson, Keough

Nays: None

Motion carries

3. Consideration of: Setting a Public Hearing to Consider Expansion of the Industrial Park Boundaries

Motion Fisher; support Cousins to set a Public Hearing on September 9, 2013 to consider expanding the boundaries of the Industrial Development District over the Dexter Business and Research Park.

Ayes: Fisher, Tell, Semifero, Knight, Carson, Cousins, Keough

Nays: None

Motion carries

4. Consideration of: Recommendation to Hire Aaron Desentz for the part time Administrative Services Position

Motion Carson; support Fisher to postpone action on this item due to the resignation of the Community Development Manager.

Ayes: Knight, Carson, Semifero, Cousins, Fisher, Keough

Nays: Tell

Motion carries

5. Consideration of: WAVE Door to Door Contract/WAVE Community Connector Contract

Motion Semifero; support Cousins to approve the contracts with Western Washtenaw Area Value Express for Door to Door (\$17,000) and Community Connector (\$15,000) service through June 30, 2014.

Ayes: Semifero, Cousins, Carson, Tell, Fisher, Knight
Nays: Keough
Motion carries

M. COUNCIL COMMENTS

Cousins	Suggested re-ordering the agenda to put I-3 and I-4 at the end; would like Council to consider the improvements to Horseshoe Park that were discussed during budgeting; looking forward to the Plein Air event; had positive feedback on Dexter Daze; will miss Allison
Fisher	None
Semifero	Thanked Allison
Knight	Will miss Allison
Tell	Should we consider closing Main Street for Dexter Daze, expressed concern about the Huron Rive Dr and Mast intersection, thanked Allison for training him and teaching him patience.
Carson	Thanked Allison

N. NON-ARRANGED PARTICIPATION

Phil Arbour – 3360 Dover thanked those who signed his petition for Charter Commission

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS IN ACCORDANCE WITH MCL 15.268

Motion Knight; support Cousins to move into Closed Session for the purpose of discussing labor negotiations in accordance with MCL 15.268 at 10:11 p.m.

Ayes: Tell, Fisher, Cousins, Carson, Knight, Semifero, Keough
Nays: None
Motion carries

Motion Cousins; support Carson to leave Closed Session at 10:51 p.m.

Ayes: Carson, Knight, Fisher, Cousins, Semifero, Tell, Keough
Nays: None
Motion carries

P. ADJOURNMENT

Motion Knight; support Carson to adjourn at 10:53 p.m.

Unanimous voice vote for approval

Respectfully submitted,

Courtney Nicholls
Assistant Village Manager, Village of Dexter

Approved for Filing:

2013 Meeting Calendar

Board	Date	Time	Location	Website	Village Representative
Dexter Village Council	8/26/2013	7:30 p.m.	Dexter Senior Center	http://www.dextertermi.gov	
Scio Township Planning	8/26/2013	7:30 p.m.	Scio Township Hall	http://www.sciotownship.org/	
3045 Broad Redevelopment Team Joint Meeting	8/27/2013	7:00 p.m.	Dexter Senior Center	http://www.dextertermi.gov	
Scio Township Board	8/27/2013	7:00 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Western Washtenaw Area Value Express	8/27/2013	8:15 a.m.	Chelsea Community Hospital	http://www.ridethewavebus.org/	Jim Carson
Farmers Market/Community Garden Oversight	8/28/2013	5:30 p.m.	Village Offices	http://www.dextertermi.gov	Julie Knight
Art Selection Committee	8/29/2013	7:00 p.m.	Village Offices	http://www.dextertermi.gov	Paul Cousins
Dexter Village Arts, Culture & Heritage Committee	9/3/2013	7:00 p.m.	Dexter Senior Center	http://www.dextertermi.gov	Paul Cousins
Dexter Village Planning Commission	9/3/2013	7:30 p.m.	Senior Center	http://www.dextertermi.gov	Joe Semifero
Washtenaw Area Transportation Study-Technical	9/4/2013	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Gronevelt
Washtenaw County Board of Commissioners	9/4/2013	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/	
Dexter Area Historical Society Board	9/5/2013	7:30 p.m.	Dexter Area Historical Museum	http://www.dextermuseum.org/	
Dexter Community Schools Board of Education	9/9/2013	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter District Library Board	9/9/2013	7:00 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	Pat Cousins
Dexter Village Council	9/9/2013	7:30 p.m.	Dexter Senior Center	http://www.dextertermi.gov	
Scio Township Planning	9/9/2013	7:30 p.m.	Scio Township Hall	http://www.sciotownship.org/	
5H - Dexter Coalition	9/10/2013	5:30 p.m.	Copeland Board Room		Paul Cousins, Donna Dettling
Scio Township Board	9/10/2013	7:00 p.m.	Scio Township Hall	http://www.sciotownship.org/	Julie Knight
Dexter Area Chamber of Commerce	9/11/2013	8:15 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Shawn Keough
Regional Fire Consolidation	9/11/2013	8:30 a.m.	Scio Township Hall		Paul Cousins, Carol Jones
Gateway Initiative (Big 400)	9/13/2013	9:30 a.m.	Waterloo Recreation Area		Jim Carson
Chelsea Area Planning Team/Dexter Area Regional Team	9/16/2013	7:00 p.m.	TBD	http://www.ewashtenaw.org/	
Dexter Village Zoning Board of Appeals - if needed	9/16/2013	7:00 p.m.	Senior Center	http://www.dextertermi.gov	Jim Carson

AGENDA 8-26-13
ITEM H-1,2,3

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village representative

2013 Temporary Sign Requests

	Name of Group	Dates	Number Approved	Approval Date	Locations	June Cont	Name of Group	Dates	Number Approved	Approval Date	Locations
January	Friends of the Library - Book Sale	1/3-1/5	5-18" x 24"	12/5/2012	1, 16, 19, 20		Boy Scouts - Rummage Sale	6/19-6/22	2-4" x 4"	1/10/2013	1, 5
	St. Andrew's - Blood Drive	1/3-1/7	2-28" x 22"	1/3/2013	8 (2)		Dexter Senior Ctr-Ice Cream Social	5/25-5/2	5-18" x 24"	5/3/2013	1, 4, 44, 5
	K of C - Quarter Mania	1/9-1/24	5-18" x 24"	1/8/2013	1, 2, 4, 5, 10		Dexter Soccer Club-Tryouts	6/1-6/17	5-18" x 24"	5/9/2013	4, 44, 5, 11, 32
	Mill Creek Middle - Blood Drive	1/17-1/24	2-18" x 24"	1/16/2013	21 (2)		St. Andrew's rummage sale	5/25-5/8	5-18" x 24"	5/24/2013	1, 2, 4, 5, 36
February	K of C - Rummage Sale	1/24-2/9	5-18" x 24"	1/8/2013	1, 2, 4, 5, 10		3rd Annual Fun Day/Fundraiser	6/19-6/23	5-18" x 24"	5/30/2013	1
	Friends of the Library - Book Sale	1/31-2/2	5-18" x 24"	12/5/2012	1, 16, 19, 20		Parade of Homes	6/19-6/23	1-18" x 24"	5/30/2013	1
	St. Andrew's - Monthly Dinner	2/4-2/7	1-36" x 24"	1/3/2013	8		Walking Wellness Program 5H	6/1-6/8	5-18" x 24"	5/30/2013	1, 2, 5, 44
	High School Drama Club - Play	1/26-2/10	3-18" x 24"	1/11/2013	1, 2, 4, 5, 44		Breast Cancer Walk/Local Fundraiser	6/16-6/29	5-18" x 24"	6/3/2013	1, 2, 4, 44, 10
March	Education Foundation - Auction	2/6-2/24	3-18" x 24"	1/23/2013	1, 2, 4, 5, 44		Relay for Life	6/11-6/16	3-18" x 24"	6/11/2013	1, 10, 44
	Little League - Sign Ups	2/8-2/22	5-18" x 24"	1/17/2013	1, 4, 5, 44 (2)	July	St. Joseph - Flea Market	6/27-7/13	4-18" x 24"	3/14/2013	1, 4, 5, 38, 44
	Encore - Intermittent	2/7-3/3	1-36" x 24"	12/3/2012	15		St. Joseph - Parish Festival	7/6-7/22	1-4" x 4"	3/14/2013	1, 2, 4, 5, 10
	Friends of the Library - Book Sale	2/28-3/2	5-18" x 24"	12/5/2012	1, 16, 19, 20		St. Andrew's Red Cross Blood Drive	7/8-7/22	2-28" x 22"	7/8/2013	8, 22
April	Community Band - Concert	2/18-3/3	2-2" x 4"	2/18/2013	1, 3, 5		5H-Dexter Wellness Coalition	7/6-7/13	5-18" x 24"	7/8/2013	1, 2, 4, 5, 44
	St. Andrew's - Monthly Dinner	3/4-3/7	1-36" x 24"	1/3/2013	8		Dexter Community Players "Big The Musical" theatre production	7/13-7/29	3-18X24 2-3X4	7/3/2013	1, 2, 4, 5, 44
	Historical Society - Art Fair	2/23-3/9	5-18" x 24"	1/24/2013	1, 2, 4, 10, 5	August	Dexter Touchdown Club	7/24-7/28	5-18" x 24"	7/24/2013	1, 2, 4, 5, 44
	Peace Lutheran - Easter Egg Hunt	3/9-3/23	1-2" x 30"	2/21/2013	1		St. James Episcopal	7/27-8/10	3-2" x 2"	6/24/2013	1, 4, 5
May	High School Drama Club - Play	3/2-3/10	1-3" x 4"	2/25/2013	3		Dexter Youth Football League	7/24-8/7	5-16" x 24"	7/24/2013	1, 2, 4, 5, 44
	Community Orchestra - Concert	3/3-3/17	2-3" x 4"	2/26/2013	1, 5		St. Andrews-Ice Cream Social	7/19-8/2	5-18" x 24"	7/12/2013	1, 2, 4, 5, 44
	Knights of Columbus - Quaterman	3/7-3/21	5-18" x 24"	3/5/2013	1, 2, 4, 5, 10		Encore - Intermittent	7/11-8/18	1-36" x 24"	12/3/2012	15
	Connections Church - Egg Hunt	3/25-3/31	1-3" x 5"	3/21/2013	9		Friends of the Library - Book Sale	8/8-8/10	5-18" x 24"	12/3/2012	1, 4, 16, 19, 20
June	Encore - Intermittent	3/28-4/14	1-36" x 24"	12/3/2012	15		St. Andrews-Ice Cream Social	7/19-8/2	5-18" x 24"	7/12/2013	1, 2, 4, 5, 44
	Friends of the Library - Book Sale	4/4-4/6	5-18" x 24"	12/5/2012	1, 16, 19, 20		Dexter Youth Football League	7/24-8/7	5-18" x 24"	7/24/2013	1, 2, 4, 5, 44
	St. Andrew's - Monthly Dinner	4/1-4/4	1-36" x 24"	1/3/2013	8		Plain Air Festival	8/6-8/19	1-6" x 2.5"	8/6/2013	2, 5, 10, 28
	St. Andrew's - Blood Drive	4/11-4/22	2-28" x 22"	1/3/2013	8 (2)	September	Great Day to Be Alive-Rummage Sale	8/7-8/18	5-16" x 24"	8/7/2013	1, 2, 4, 10, 44
July	High School Drama Club - Play	4/6-4/21	3-18" x 24"	2/25/2013	2, 4, 5, 44, 3		St. Andrew's - Monthly Dinner	8/30-9/5	1-36" x 24"	1/3/2013	8
	Community Orchestra - Ensemble	4/12-4/14	2-3" x 4"	4/11/2013	1, 5		St. Andrew's - Blood Drive	9/16-9/30	2-28" x 22"	1/3/2013	8 (2)
	United Methodist - Rummage Sale	4/15-4/27	3-18" x 24"	3/28/2013	1, 2, 4, 5, 44	October	United Methodist - Rummage Sale	9/16-9/28	18" x 24"	3/28/2013	1, 2, 4, 5, 44
	Community Band - Concert	4/17-4/28	1-18" x 24"	2/18/2013	1, 3, 5		5H-Dexter Wellness Coalition-move	9/8-9/14	5-18" x 24"	7/8/2013	1, 2, 4, 5, 44
August	Friends of the Library - Book Sale	4/29-5/2	1-36" x 24"	1/3/2013	8		Encore - Intermittent	9/26-10/20	1-36" x 24"	12/3/2012	15
	St. Andrew's - Monthly Dinner	4/23-5/4	1-26"	4/22/2013	8	November	Friends of the Library - Book Sale	10/31-11/2	5-18" x 24"	12/5/2012	1, 4, 16, 19, 20
	St. Joseph Church-Plant Sale	5/4-5/19	5 18x24	5/1/2013	1, 4, 2, 5, 10		St. Andrew's - Monthly Dinner	9/30-10/3	1-36" x 24"	1/3/2013	8
	K of C - Chicken Broil	5/17-5/28	5 16x24	5/17/2013	1, 2, 4, 5, 44	December	5H-Dexter Wellness Coalition-move	11/3-11/9	5-18" x 24"	7/8/2013	1, 2, 4, 5, 44
September	Encore - Intermittent	5/16-5/9	1-36" x 24"	12/3/2012	15		Encore - Intermittent	11/22-12/22	1-36" x 24"	12/3/2012	15
	Friends of the Library - Book Sale	5/30-6/1	5-18" x 24"	12/5/2012	1, 16, 19, 20		Friends of the Library - Book Sale	12/5-12/7	5-18" x 24"	12/5/2012	1, 4, 16, 19, 20
	Historical Society-Civil War Days	5/12-6/10	5-18 X 27	4/24/2013	1, 4, 44, 2, 5		St. Andrew's - Monthly Dinner	12/2-12/5	1-36" x 24"	1/3/2013	8
							5H-Dexter Wellness Coalition-move	12/8-12/14	5-18" x 24"	7/8/2013	1, 2, 4, 5, 44
Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 -Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoy, 32 - Wylie, 33-Luna Park, 35-Dexter Crossing Entrance, 36 - Dan Hoy/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad, 43 - 3rd/Dover, 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink											
** Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market											
** Dexter Area Chamber will place 4 signs on Friday night to announce the summer series (1, 2, 5, 44)											



VILLAGE OF DEXTER

- ZONING BOARD OF APPEALS

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

NOTICE OF DECISION

TO: Village Council and President Keough
Planning Commission

CC: Rebecca Dunlavy, 4535 Cornwell Lane, Whitmore Lake, MI 48189
Patricia and Clifford Blossom, 6550 Walsh Road, Dexter, MI 48130
8080 Grand Street, Dexter, MI 48130
Donna Dettling, Village Manager

FROM: Allison Bishop, AICP, Community Development Manager, Village of Dexter

DATE: Wednesday, August 21, 2013

RE: ZBA Decision (Case #2013-04)
8080 Grand Street, HD-08-06-280-003

In compliance with the Zoning Board of Appeals Rules of Procedure and Policy, Article III, notice of the following ZBA decisions is given to Village Council and Planning Commission:

Variance Request (ZBA Case #2013-04)

On August 19, 2013, the ZBA reviewed a waiver request submitted by Rebecca Dunlavy and Patricia and Clifford Blossom for 8080 Grand Street. The waiver was requested from the following section of the Village of Dexter Zoning Ordinance:

Section 5.06 OFF-STREET PARKING SPACE LAYOUT, STANDARDS, CONSTRUCTION AND MAINTENANCE - D. Adequate ingress and egress to the parking lot by means of clearly defined drives shall be provided for all vehicles. Adequate ingress and egress to the parking facility shall be provided by clearly defined driveways. All driveways and parking lots shall have a concrete or asphalt surface in accordance with specifications of the Village of Dexter. The parking area shall be surfaced within one (1) year of the date the occupancy permit is issued.

PROPOSAL - The applicant is proposing a change of use from auto repair to fitness center which requires site plan review and conformance with the Village's current standards, including a paved parking lot. The applicant is proposing to improve the parking lot with gravel and bumper blocks in lieu of paving.

The public hearing was opened at 7:04 pm and staff presented the consultant review provided in the packet along with the application materials.

The applicant's representative, Cliff Blossom, made a few comments, including but not limited to: introducing the owners and the current and potential future tenant, provided a history of the building including the current owner possession since 1975, owner and staff's work over the last decade to clean up the previous auto use, removal/eviction of the auto use nuisance, building built near World War II, constructed to house a wood pallet manufacturer, owners review of the site utilities, 80 year old building being renovated and given a facelift until future development may arrives, owners not interested in development of the site due to the amount of upgrades necessary to bring site into compliance, potential redevelopment of area and possible relocation of Broad Street, too many variables/changes forthcoming to area to be worth a significant investment at this time, site engineering necessary, 7,000 square foot of decent leasable space in the interim until a developer arrives, likely 5-10 years maximum before redevelopment, requested waiver of additional requirements (staff explained current request and need to make an additional application for additional waivers).

The following public comment was provided:

Ray Tell, 3539 Hudson, asked questions about lot conditions, discussed consultants reviews, commented on redevelopment of area in near future, no sense to make significant investment when future redevelopment planned for area, substantial justice to property owner based on future redevelopment, discussed regional storm needs, discouraged piecemeal approach.

Keely Tammer, 4215 Cornwell, Whitmore Lake, potential future tenant explained about the proposed fitness center, studio setting, set class times, members only, private group training

Cliff Blossom, 6550 Walsh Road, owner, requested clarification of the variance request and requirements for site plan review and approval. Staff explained the requested variance for a waiver of the paving requirements was the only action the ZBA could take action on, staff indicated that to applicant clearly during pre-application meetings, staff indicated that future requests could be made on different issues, following action by the ZBA a request for a waiver of the current request (Section 5.06D) could not be made within 12 months of 8/19/13 action.

Rebecca Dunlavy, 4535 Cornwell Lane, Whitmore Lake, owner, commented on interest in long term investment into the building, desire to improve the building, needs to get up and going so that they can get a tenant in for cash flow to make required improvements, will entertain future redevelopment collaboration.

The public hearing was closed at 7:46 pm.

The Board discussion included, but was not limited to: the rate of redevelopment could have a significant impact on the ZBA decision, doing functional improvements to get immediate change while redevelopment plans are made, challenge for applicant and village, \$1.3 million commitment to entire area, applicant timeline is in advance of the village's to complete upgrades, Ex Officio Carson provided update on DAPCO Redevelopment, including listing property, decision making meeting on August 27, fine tuning of vision necessary to attract developers, known infrastructure issues, Broad Street could be relocated, Village owns lots on both sides of Broad Street, multiple variables in the area, redevelopment will have a dramatic impact on area, master plan for area is redevelopment, last remaining area in the village prime for redevelopment, applicant will have one year to pave per the ordinance, village desires improvements, opportunity to wait to decide how and what, paving or lack of paving will not prevent opening of business, village could deny request and applicant could

reapply in 12 months when there is more information on the redevelopment of the area and the infrastructure needs, need to be sensitive to current uncertainties in the area, need to be cognoscente of precedent and past, present and future requests for paving waivers, require buffers and improvement for all properties that go through site plan review, part of the elimination of non-conformities, age of the building and rehab is an interim, not long term solution, expectation that standards are followed, ordinance is clear/standards must be met, development could take years, applicant has the options to withdraw to rethink application request, ZBA can deny or postpone, DDA's involvement in redevelopment, potential collaboration with parking lot and infrastructure needs, point of diminishing returns for a property owner, interest in seeing improvement, but village has obligation to enforce rules/regulations, request does not meet standards for approval.

ZBA Decision

On August 19, 2013, the Village of Dexter Board of Zoning Appeals moved the following (DRAFT motion):

Move Bombery, support Rush,

Based on the information provided by the applicant, Rebecca Dunlavy, Patricia and Clifford Blossom for 8080 Grand Street, HD-08-06-280-003, at the August 19, 2013 Zoning Board of Appeals meeting the Board determines that per Section 24.05 Standards for Variances and Appeals that the request to waive the following sections be DENIED:

Section 5.06 OFF-STREET PARKING SPACE LAYOUT, STANDARDS, CONSTRUCTION AND MAINTENANCE - D. Adequate ingress and egress to the parking lot by means of clearly defined drives shall be provided for all vehicles. Adequate ingress and egress to the parking facility shall be provided by clearly defined driveways. All driveways and parking lots shall have a concrete or asphalt surface in accordance with specifications of the Village of Dexter. The parking area shall be surfaced within 18 months of the date the occupancy permit is issued.

The determination was made based on the applicant's failure to meet Section 24.05 of the Village of Dexter Zoning Ordinance.

Ayes: Carson, Hansen, Rush, Bombery

Nays: None

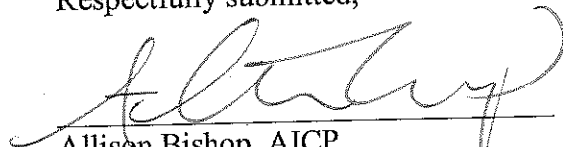
Absent: Wilcox

Motion Carried 4-0

Please feel free to contact me with any questions regarding the variance request or decision.

Thank you.

Respectfully submitted,



Allison Bishop, AICP
Community Development Manager
Village of Dexter

W
A
T
S



WASHTENAW AREA TRANSPORTATION STUDY

AGENDA 8-26-13

ITEM I-2

705 NORTH ZEEB ROAD 2ND FLOOR
ANN ARBOR, MICHIGAN 48103-1560
PHONE: (734) 994-3127 FAX: (734) 994-3129
WEBSITE: WWW.MIWATS.ORG
E-MAIL: WATS@MIWATS.ORG

James Carson
402 Cambridge
Dexter, MI 48130

Dear James Carson,

In 2002, the State of Michigan appointed the Transportation Asset Management Council (TAMC) to administer a new data collection process. According to Act 51 (P.A. 499 2002, P.A. 199 2007); each Local Road Agency and the Michigan Department of Transportation shall annually report to the TAMC the mileage and condition of the road and bridge system under their jurisdiction. To assist local agencies, WATS, along with MDOT and WCRC, rated the pavement condition of the federal-aid eligible roads in Washtenaw County in 2012. This year marked the ninth time pavement rating data was collected for all federal-aid eligible roads in the State of Michigan. The Washtenaw County team rated 885 miles of federal aid eligible roads in 2012. Washtenaw County's Pavement Surface Evaluation and Ratings (PASER) are combined with data from the entire state and a report is provided to the Transportation Asset Management Council.

This letter includes your community's 2012 PASER rating summary with local and county pavement information. Road condition categories for each community range from "Excellent" to "Failed." Possible improvements are shown in a Recommended Action chart and map, which shows the recommended action for the pavement based on the PASER rating.

Additionally, the semiannual archived data sets from 2003-2010 are available for each community on the WATS website.

Please contact me if you have any questions or other transportation concerns.

Eric Bombery
Transportation Planner

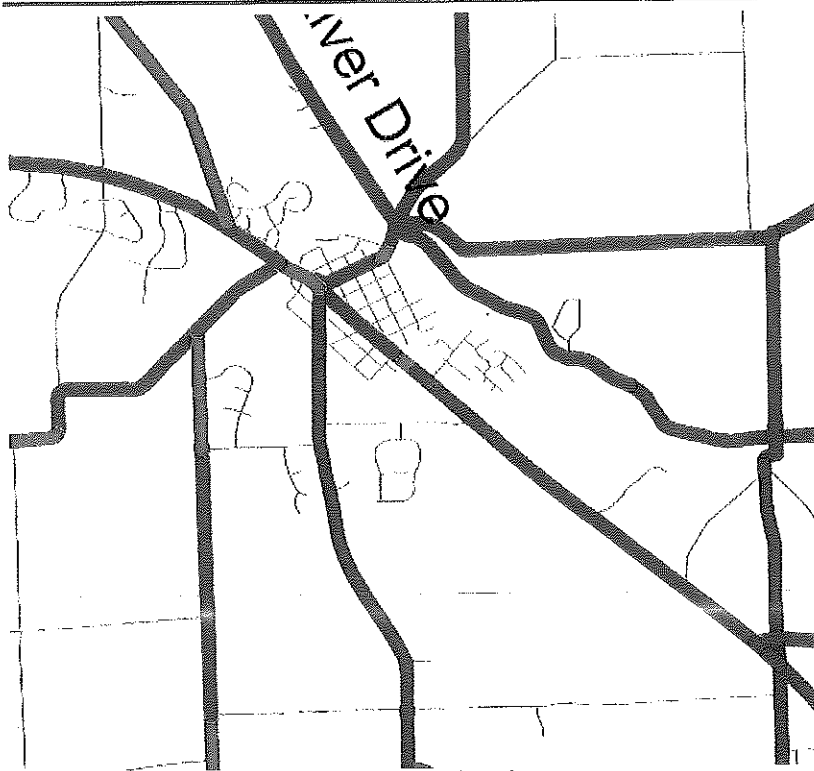
Washtenaw Area Transportation Study (WATS)
705 N Zeeb Rd.
Ann Arbor, MI 48103

POLICY COMMITTEE MEMBERS

- CITY OF ANN ARBOR • ANN ARBOR DDA • ANN ARBOR TRANSPORTATION AUTHORITY • ANN ARBOR TOWNSHIP •
- CITY OF CHELSEA • VILLAGE OF DEXTER • DEXTER TOWNSHIP • EASTERN MICHIGAN UNIVERSITY •
- MICHIGAN DEPARTMENT OF TRANSPORTATION • CITY OF MILAN • NORTHFIELD TOWNSHIP • PITTSFIELD TOWNSHIP • CITY OF SALINE •
- SCIO TOWNSHIP • SOUTHWEST WASHTENAW COUNCIL OF GOVERNMENTS • SUPERIOR TOWNSHIP • UNIVERSITY OF MICHIGAN •
- WASHTENAW COUNTY BOARD OF COMMISSIONERS • WASHTENAW COUNTY ROAD COMMISSION • CITY OF YPSILANTI •
- YPSILANTI TOWNSHIP • EX OFFICIO: FEDERAL HIGHWAY ADMINISTRATION • SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS •

AN INTERMUNICIPALITY COMMITTEE ORGANIZED UNDER ACT 200 OF PUBLIC ACTS OF MICHIGAN (1957)
REPRESENTING WASHTENAW COUNTY

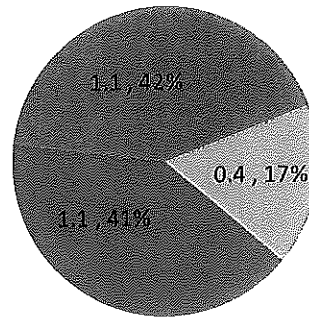
Dexter Village 2012 Asset Management Summary Sheet



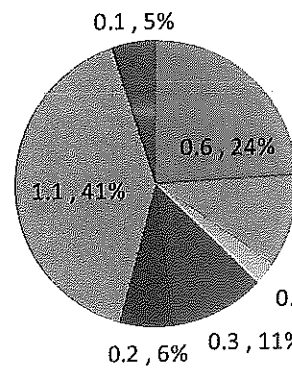
Recommended Action

- Preventive Maintenance
- Reconstruction
- Routine Maintenance

Recommended Action



PASER Rating



■ Preventive Maintenance (5,6,7)

■ Reconstruction (1,2,3,4)

■ Routine Maintenance (8,9,10)

■ Excellent (10,9)

■ Very Good (8)

■ Good (7,6)

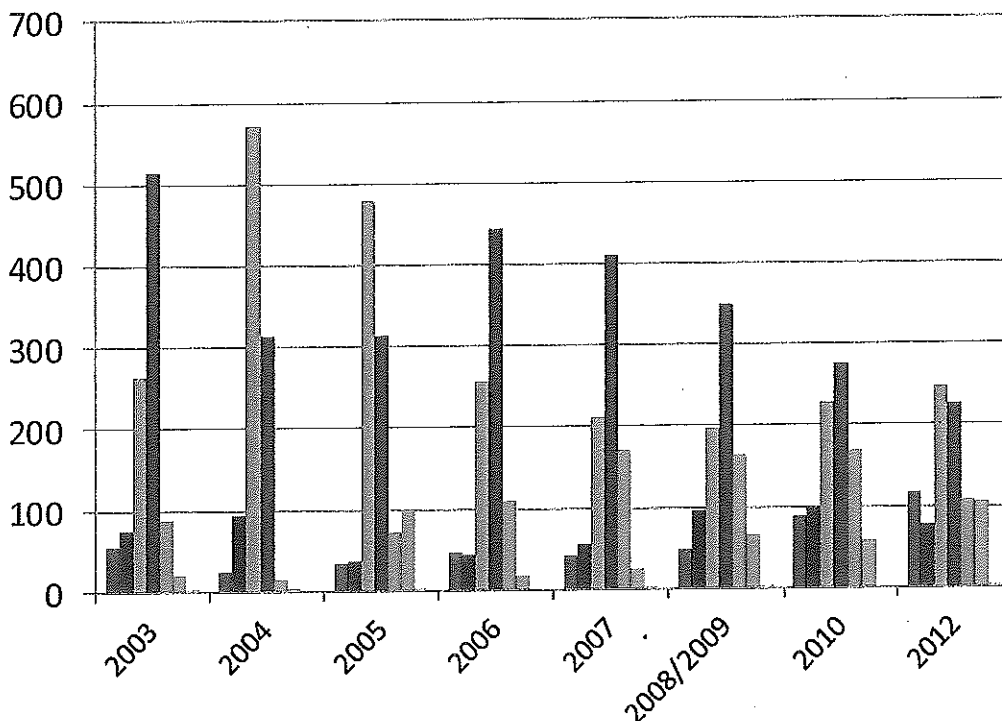
■ Fair (5,4)

■ Poor (3)

■ Very Poor (2)

■ Failed (1)

Countywide Pavement Condition by Miles



Since 2003, the Washtenaw Transportation Study staff, along with partners from MDOT and the WCRC, have collected data on pavement condition. The Pavement Surface Evaluation and Rating System (PASER) is used to assign a rating from "1" (failed road) to "10" (new road/complete reconstruction).



AGENDA 8-26-13

Manager Report

August 26, 2013

Page 1 of 2

ITEM I-4

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@dextermi.gov

Phone (734)426-8303 ext. 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: August 21, 2013
**Re: Assistant Village Manager &
Village Manager Report - Meeting of August 26, 2013**

1. Meeting Review:

- August 9th – OHM Project Update Meeting
- August 13th – Kyle DeBord of SPARK re: Business Summit -Item 8 below
- August 13th – Norfolk, Residents, Staff re: Lot 117 Zoning Compliance
- August 13th – Plein Air Artist Reception at Terry B's
- August 15th – NUBCO Follow-up
- August 17th – Volunteer for Plein Air Event
- August 20th – Dextech Tree Replacement Meeting
- August 20th – Park Board Meeting
- August 21st – August DDA Meeting
- August 21st – Sludge Project Progress Meeting

2. Upcoming Meetings:

- August 27 – Decision Making 3045 Broad Street-**Agenda Attached**
- August 28th – Al Lewis of Teamsters re: Initial Negation Meeting
- August 28th – Farmers Market/Community Garden Committee

3. Summary of effort on Lot 117 Inquiry. Attached is a summary of the effort that went into researching issues related to Lot 117 at Westridge Zoning Compliance. Paul Cousins requested that an accounting of the effort be provided to Council for discussion.
4. Dextech Tap Fee Update. A letter from OHM reviewing the tap fees due for the Dextech project is attached for your review.
5. West River Trail Update. Park Operations Manager, Jerry Cyr updated the Village that there isn't a definite completion date for the trail to Hudson Mills Golf Course. He said that they are considering some type of walk/run event when the trail is completed, possibly a spring 2014 event. I'll keep Council updates as I get more information on the event.
6. Amtrak Central & Broad Street Crossings. Amtrak contacted the village about an upcoming rail replacement project on the Central and Broad Street Crossings that will require 24 to 36 hour road closures. They are planning this work for the 1st or 2nd week of September. Amtrak will provide the exact dates once it is confirmed and we will provide updates through the email list as well as internal email. Amtrak is also keeping Dexter Area Fire, Sheriff Department, and Dexter Community Schools updated.

7. Dedication of 5B. I received all the documents needed to complete the dedication of 5B from Jane at Peters Builders. However, we did intend to have Steve Estey of Dykema review it and provide a letter. I didn't have enough time to get them to Dykema for a review and letter for this packet. The dedication of Dexter Crossing 5A will be on the September 9, 2013 agenda.
8. SAW Grant Update. **REMINDER**- A work session is planned prior to the next Council meeting September 9, 2013 to review an updated Storm Water Master Plan/Asset Management proposal for Engineering Services. The SAW grant application will be available October 1, 2013 and will be due December 2, 2013. We'll also review a copy of the draft Grant Application. There will be a 10% match required with this grant and the grant will include asset management eligible expenses.
9. Business Summit Proposal. Kyle DeBord from Ann Arbor SPARK Business Development stopped to see me about an idea SPARK has been kicking around to partner with municipalities and hold Business Summits in our community. Kyle provide a one-pager proposal that explains the value and intended outcomes of the program. I am excited to have a partner like SPARK to help pull off Business Summits in the Village and I welcome their involvement and interest. This effort will fit in with the village's economic development objectives. I am looking for Council's opinion of usefulness and or support of this effort.
10. Dextech Tree Replacement Update. Attached is an update from the meeting held on August 20, 2013 with Dextech to resolve the tree contingency placed on their site plan approval.
11. Paint Dexter Plein Air Festival. The Paint Dexter Plein Air Festival was a huge success, with 50 artists participating, over 120 pieces of artwork and \$6,000 in sales. The Arts, Culture & Heritage Committee is pleased with the first annual event and they are looking forward to hosting the event next year.
12. Hudson/Second/Forest Project. Staff is working with OHM and Birkenstock on final landscaping issues primarily sod survival and warranty. Anything new regarding this topic will be communicated at the meeting.
13. Arts, Culture & Heritage Committee. The ACH Committee met on August 6. Much of the discussion involved the final planning for the Plein Air Festival. We have received 33 registrations. The Committee also discussed the 2013 temporary art display. Only one application was received. The Committee will be discussing how and/or whether to move forward with this project over the winter. Victoria Schon resigned from the Public Art Selection Committee and Mary Ebelt volunteered to fill the position.

Meeting Agenda

3045 BROAD STREET PROPERTY

Tuesday, August 27, 2013

7:00 p.m. – 9:00 p.m.

Dexter Senior Center, 7720 Ann Arbor Street

Attendees: Members from Dexter Village Council, Planning Commission, Parks Board and DDA, Donna Dettling, Jim Houk (OHM), Rhett Gronevelt (OHM), Jim Chaconas

OVERVIEW/PURPOSE:

The purpose of this meeting is to discuss the potential sale or disposition of the old Dapco property located at 3045 Broad Street. The Village of Dexter acquired ownership of the former Dapco property in December of 2012. The Village also acquired adjacent properties leaving the Village approximately 2.3 acres with existing buildings totaling +/- 35,746 SF. It is the desire of the Village to see the property redeveloped with a mix use development that would be an asset to the Village and spur additional private redevelopment in the area.

Bird Houk, a Division of OHM, completed a reuse study in June of 2012, which explored a number of redevelopment alternatives. The Village has recently retained the services of a Real Estate broker, Jim Chaconas of Colliers International to market the property.

It is critical that the Village leadership be of one mind when it comes to the potential sale and/or redevelopment of the Broad Street property. Any confusion over the desired goals and objectives of sale or redevelopment will lead to decreased interest and potential loss of value to the Village from a buyer or redevelopment partner.

DESIRED OUTCOME:

The intent of this meeting is to discuss and ultimately agree on desired goals and objectives for a successful sale or redevelopment of the property. This will include land use, design standards, economic return, and other factors that will affect the ultimate design and approval of the properties redevelopment. **It is imperative that the Village leadership give unified direction to the consultants and sales team so appropriate sales requirements and materials can be developed for the sales force.**

DISCUSSION ITEMS:

- Review of Preliminary Broad Street Redevelopment Assessment prepared by OHM: Jim Houk
- Overview of local real estate market: Jim Chaconas
- Review/Discussion of Goals and Objectives for redevelopment



- Prioritization of Goals and Objectives by Village leadership
- Review of existing site zoning restrictions and the impact on site redevelopment and outlined Goals and Objectives
- Discussion of potential design standards or requirements for the potential property redevelopment
- Discussion as to potential incentives for redevelopment
- Next steps

Effort to research Lot 117
Donna Dettling
August 20, 2013

#3

Trustee Cousins requested that an accounting of the effort involved in the research of Lot 117 be documented for Council discussion. The request from Trustee Cousins dated 8-19-13 is attached.

1. Scott Steward raised a concern that the house was being built outside the setbacks. To confirm that the house was built per the approved zoning compliance document and within the setbacks, OHM was asked to perform an independent survey. This was done on Monday, August 5, 2013 at a cost of \$622. A copy of the survey is attached.
2. Because I don't have a background in zoning compliance, I requested an opinion and guidance from Doug Lewan of Carlisle Wortman, specifically on recommendations to improve our procedures. A copy of his memo is attached. The village will be invoiced \$120 for this memo.
3. There were no other outside agencies contacted on this matter.
4. I spent approximately 10 hours working on this topic. Preparing the procedures document, making phone calls to get the information I needed, sending emails to request the information I needed, and meeting with Allison and Brenda to document the procedures. Allison and Brenda both spent maybe 1 hour on this topic.
5. One email chain from Jim Haeussler is attached.
6. Emails to from outside persons or groups. One email from HOA attached, forwarded from Shawn.
7. Village committed to doing research on the approval of Lot 117, examining our approval process for zoning compliance and facilitated discussions with Norfolk Builders, residents, and staff. The Village has not made a commitment to cover costs associated with easing the neighbors' concerns.
8. There have been some informal internal changes to the zoning compliance approval. Allison is completing the zoning compliance forms or she reviews and signs them if Brenda completes the paperwork. A copy of the procedures document that I'm working on is attached. The next step is to make a recommendation to formalize the procedure and incorporate changes that will enhance the process, and then initiate needed ordinance amendments. I will be working with our Planning Consultant, Doug Lewan and Sean Lefere or Norfolk to develop the procedure and bring back to Council for consideration.

Donna B

Here are the items of info

I want to discuss the

Scott Stewart Property at
the next Council Meeting

① Cost of surveying ONM

② Cost of Doug's lawns time.

③ Any other Expense by outside
Agency

④ Est - Time Commitment by

A. You

B. other staff members

⑤ Letters ^{emails} from Jim Houston
to Village ^{emails}

⑥ Any other letters ^{emails} from outside
persons or groups. (OVER)

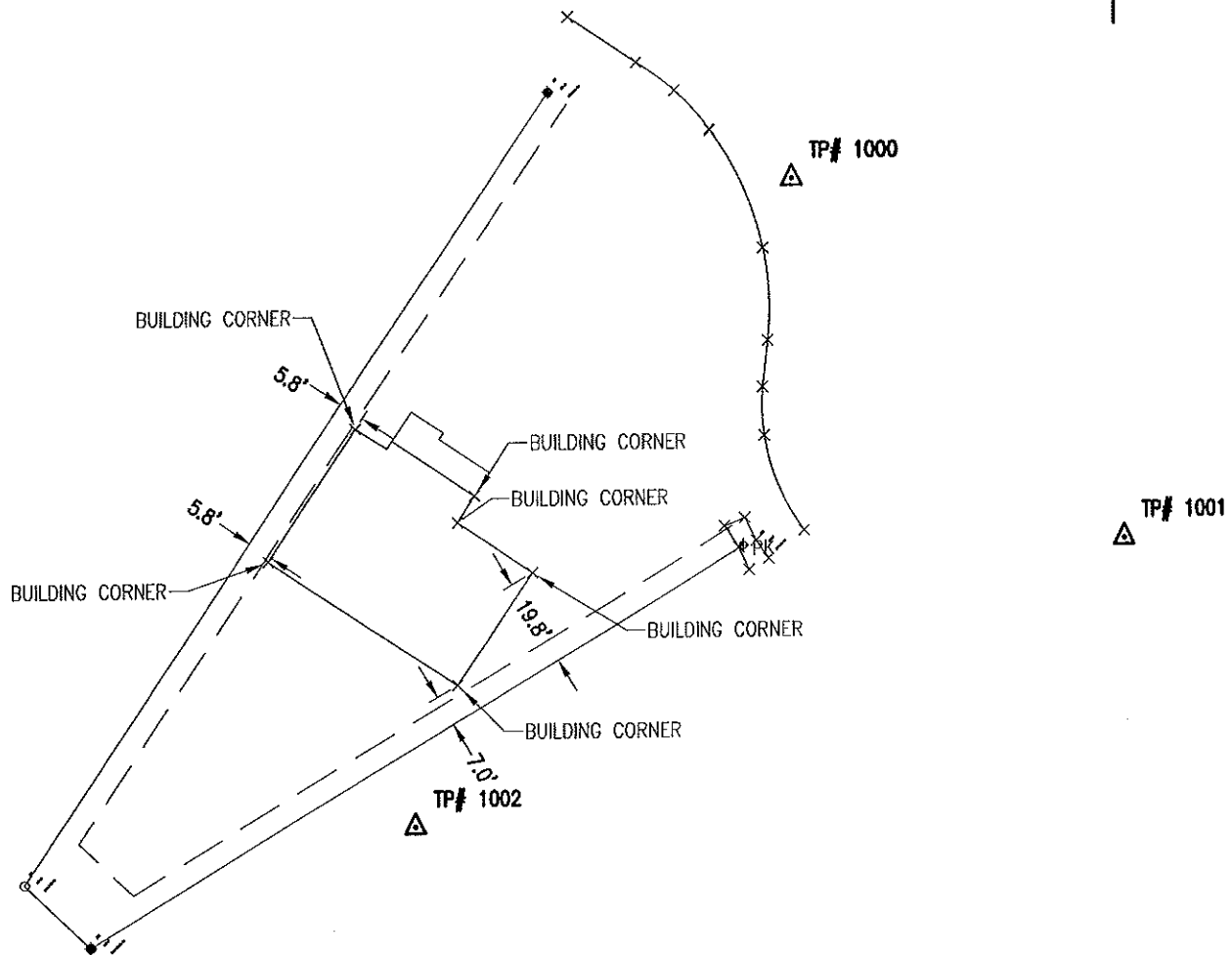
⑦ Any Comm. threats by V. Hage

⑧ Any changes in office / procedure for handling
approvals in (A) Westridge /
(B) Leaten Crossing.

© Other parts of
V. Hage

Paul

8-19-13



Survey completed
by OHM on 8-5-13

VILLAGE OF DEXTER - GENERAL SERVICES
8560 PARKRIDGE
PROPERTY SURVEY

SCALE
H: 1"=40' V: 1"=4'
SHEET
1



CLIENT:
VILLAGE OF DEXTER

JOB#
0130-13-0011

34000 Plymouth Road | Livonia, MI 48150 | P (734) 522-6711 | F (734) 522-6427 | WWW.OHM-ADVISORS.COM

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DRAWING PATH: P:\0126_0165\0130130011_General_Services\8560 Parkridge\8560 Parkridge Topo.dwg Aug 06, 2013 - 6:02pm



CARLISLE

WORTMAN
associates, inc.

605 S. Main Street, Ste. 1
Ann Arbor, MI 48104

(734) 662-2200
(734) 662-1935 Fax

MEMORANDUM

TO: Donna Dettling, Village Manager
FROM: Douglas J. Lewan, Community Planner
DATE: August 12, 2013
RE: 8556 Parkridge Court

As you requested I've reviewed the information that lead to a zoning compliance certificate and building permit for 8556 Parkridge Court in the Westridge Subdivision. I've broken this memorandum into three parts, Zoning Approval, Westridge Subdivision Master Deed and Bylaws, and Future Options, to help address this situation going forward.

Zoning Approval

We understand that there are concerns from adjacent neighbors to 8556 Parkridge that the new home is not compatible with the neighborhood particularly in relation to the front yard setback. In viewing the Village Zoning Ordinance we find no language regarding compatibility of adjacent residential structures with regard to setback or any other similar measure.

Zoning requirements with regard to setback are in most cases established as minimum distances. That is, minimum front, side, and rear yards. There is no mention of maximum setbacks or a minimum variable distance between existing homes. The subject home meets the minimum front, side, and rear yards. Based on the standards of the existing Zoning regulations the Village Staff did not make a mistake in approving the home location. In fact with the possible exception of some undefined discretion on the part of staff, approval of the request was the only option available as presented.

Westridge Subdivision Master Deed and Bylaws

We do not have a copy of the Westridge Subdivision Master Deed and Bylaws. There may be standards within these documents that require review and approval of all building plans to an Architectural Design Committee or some other such board. These types of approvals are

beyond the scope of the current Village Zoning Ordinance and are typically the responsibility of the builder and Home Owners Association. The Village has no control over individual subdivision rules and regulations. If design compatibility and/or maximum setbacks were a part of these standards they should have been reviewed by the HOA. We are unaware if such a review occurred. Further, if the Village would like we would be willing to review the Westridge Master Deed and Bylaws to see if there are any provisions that would have addressed this situation.

Future Options

While there are a myriad of zoning changes that could address this situation (some more effective than others) I would recommend against using generic terms in a zoning code such as "general compatibility" or "harmony with the neighborhood" or other discretionary and non-defined terms. Too much discretion on the part of the Zoning Administrator places undue burden on that person to interpret what would be either acceptable or unacceptable. If found to be unacceptable, a discretionary denial on the part of the Zoning Administrator could lead to unneeded litigation.


I do believe the situation at 8556 Parkridge could be addressed in the future through a few relatively minor changes in the Zoning Compliance informational requirements and also within the Villages schedule of regulations. For example the location of adjacent structures could be required as a part of all Zoning Compliance application material. This of course would add cost to an application, but would also better illustrate the impacts to adjacent properties, both commercial and residential.

In concert with changes to the Zoning Compliance informational requirements, an objective change that limits the amount of variation within a front yard could also be incorporated into the schedule of regulations. A minimum variability between established front yards could be established.

Zoning in general is supposed to be clear for both the staff and residents. An interpretation of what might be compatibility within a neighborhood is not something I would recommend to the Village. Rather, specific standards that can be applied evenly among all applicants with minimal interpretation on the part of the Village Staff would help to address the situation that has occurred as well as being fully defensible if needed.

8556 Parkridge
8-12-13

I would be willing to work with the Village on reviewing the current Zoning Compliance standards as well as the current schedule of regulations to help address this situation going forward. Should you have any questions please give me a call.



CARLISLE/WORTMAN ASSOC., INC.
Douglas J. Lewan, PCP, AICP
Principal

Donna Dettling

From: Keough, Shawn <SKEOUGH@WadeTrim.com>
Sent: Monday, August 05, 2013 11:17 PM
To: Jim Haeussler
Cc: Donna Dettling; jrsemifero@yahoo.com; Jane Finkbeiner
Subject: Re: Lot 117 - Westridge of Dexter

Hi Jim,

I don't agree with your opinion on this for many reasons. Yes, the houses step back, however this home is significantly more set back than a step from Lot 116. The home could have easily been 15 feet (or more) closer to the sidewalk and still fit on the lot. There are other lots along cul de sacs in westridge that have worked just fine without being so far set back.

I would appreciate an opportunity to speak to you. When might be a good time for me to call you?

Thanks for taking time to drive by and see the home.

Shawn

On Aug 5, 2013, at 2:46 PM, "Jim Haeussler" <jhaeussler@petersbuilding.com<mailto:jhaeussler@petersbuilding.com>> wrote:

Shawn—

I looked at this house on 8/3/13. I would consider the location on the lot acceptable. It is within the building envelope, driveway is in a reasonable location on the cul-de-sac and the houses step back as they go around the cul-de-sac. I understand the owner at unit #116 might not be happy but he could have stepped his house back given the configuration of the offset cul-de-sac. It is tough to fit a house on a lot designed like this because you usually do not want to put the garage forward when you come around the corner and see the garage first.

If you have any addition questions feel free to contact me.

Jim

From: Keough, Shawn [mailto:SKEOUGH@WadeTrim.com]
Sent: Thursday, August 01, 2013 7:04 AM
To: Jim Haeussler
Cc: 'Donna Dettling'; jrsemifero@yahoo.com<mailto:jrsemifero@yahoo.com>
Subject: RE: Lot 117 - Westridge of Dexter

Good morning Jim,

Thanks for getting back to me. I was reading the by-laws and you as the Developer have the right to review whether something that is proposed is in harmony with the rest of the development, so that is the reason I asked you the question. The home that is being constructed is not "in my opinion" in harmony with the rest of the development. I would request that you drive through and look at it. I understand why up to this point you do not feel qualified to comment.

Thanks,

Shawn

From: Jim Haeussler [mailto:jhaeussler@petersbuilding.com]
Sent: Thursday, August 01, 2013 6:56 AM
To: Keough, Shawn
Cc: 'Donna Dettling'; jrsemifero@yahoo.com<mailto:jrsemifero@yahoo.com>
Subject: RE: Lot 117 - Westridge of Dexter

Shawn—

This lot has been sold twice. As a developer I do not look at these. The Westridge Homeowners Association does the approvals. I do not know how it relates to the houses on each side so I do not feel qualified to comment.

Jim

From: Keough, Shawn [mailto:SKEOUGH@WadeTrim.com]
Sent: Wednesday, July 31, 2013 11:20 PM
To: jhaeussler@petersbuilding.com<mailto:jhaeussler@petersbuilding.com>
Cc: Donna Dettling (ddettling@dextermi.gov<mailto:ddettling@dextermi.gov>);
jrsemifero@yahoo.com<mailto:jrsemifero@yahoo.com>
Subject: FW: Lot 117 - Westridge of Dexter

Hi Jim,
I sent this email below to the Westridge HOA. I just realized that I didn't copy you on the email. Your thoughts are appreciated.

Shawn

From: Keough, Shawn
Sent: Wednesday, July 31, 2013 11:12 PM
To: Douglas King (deltakilo2010@yahoo.com<mailto:deltakilo2010@yahoo.com>); James Davis (davis@mail.ic.edu<mailto:davis@mail.ic.edu>); 'West Ridge'; Jeff Crawford (jcrawford1@comcast.net<mailto:jcrawford1@comcast.net>)
Cc: jrsemifero@yahoo.com<mailto:jrsemifero@yahoo.com>
Subject: Lot 117 - Westridge of Dexter

Hello Doug, James, Carolyn and Jeff,

Sorry to email you so late in the evening, but I just became aware earlier today of the new home that is being built on Lot 117 (8560 Parkridge Court). I was contacted by a neighbor who sent me a copy of the plot plan. I have attached that plot plan to this email. The home that is being built on Lot 117 is clearly positioned much further back into the lot (and thus much closer to the pond) than the ones around it and others that have been built. It blocks the view of several houses due to its location on the property. I was curious if any of you saw the plot plan for this prior to the start of construction or if Mr. Haeussler (the Developer) has seen it. In my opinion, the location of this new home is not in harmony with the rest of the homes that have been built and it should not have been allowed to be built where it is.

Do any of you know if the Developer (Mr. Haeussler) or the HOA approved this as harmonious to the rest of the development?

Thank you for kindly looking into this,

Shawn

Please consider the environment before printing this message.

This electronic mail message and any attached files contain information intended for the exclusive use of the individual or entity to whom it is addressed and may contain information that is proprietary, privileged and/or confidential under applicable law. If you are not the intended recipient, please notify the sender by electronic mail or telephone and delete the original message without making any copies; any unauthorized viewing, copying, disclosure or distribution of this information may be subject to legal restriction and penalty.

Donna Dettling

From: Keough, Shawn <SKEOUGH@WadeTrim.com>
Sent: Monday, August 19, 2013 4:55 PM
To: Donna Dettling (ddettling@dextermi.gov)
Subject: FW: Lot 117 - Westridge of Dexter

FYI – here is the email we discussed.

From: West Ridge [<mailto:westridgehoa@gmail.com>]
Sent: Monday, August 05, 2013 8:08 PM
To: Keough, Shawn
Subject: Re: Lot 117 - Westridge of Dexter

Shawn,

We disagree with Jim Haeussler on the issue of approvals and this may concern the village. We have not seen many plans for recent buildings. Since we have taken over the HOA in October I think we have received 3 plans after the fact. So the village is approving these or Jim Haeussler is but not the HOA.

Carolyn Collins

On Wed, Jul 31, 2013 at 11:12 PM, Keough, Shawn <SKEOUGH@wadetrim.com> wrote:

Hello Doug, James, Carolyn and Jeff,

Sorry to email you so late in the evening, but I just became aware earlier today of the new home that is being built on Lot 117 (8560 Parkridge Court). I was contacted by a neighbor who sent me a copy of the plot plan. I have attached that plot plan to this email. The home that is being built on Lot 117 is clearly positioned much further back into the lot (and thus much closer to the pond) than the ones around it and others that have been built. It blocks the view of several houses due to its location on the property. I was curious if any of you saw the plot plan for this prior to the start of construction or if Mr. Haeussler (the Developer) has seen it. In my opinion, the location of this new home is not in harmony with the rest of the homes that have been built and it should not have been allowed to be built where it is.

Do any of you know if the Developer (Mr. Haeussler) or the HOA approved this as harmonious to the rest of the development?

Thank you for kindly looking into this,

Procedures for Preliminary and Final Zoning Compliance

Donna Dettling

August 12, 2012

Detailed below are the steps currently being used by staff to administer preliminary and final zoning compliance paperwork.

1. The Builder and/or Contractor or in some instances the home owner will submit a plot plan, along with a completed preliminary zoning compliance form as well as floor plans and building elevations with building materials.
2. Staff (either Brenda or Allison) reviews preliminary zoning compliance form and confirms all regulations have been met.
 - A site visit is not made for preliminary compliance.
 - The certified survey or plot plan is measured to verify all set backs are met and calculate lot coverage is under 30%. These measurements are made with an engineering scale on the original 8 ½ x 14 to scale plot plan.
 - The new forms now include the placement of street trees, a copy of the soil erosion permit, pictures of site and right of way permit.
3. Staff (either Brenda or Allison) receives Final Zoning Compliance form and payment of tap fee is made, meters installed. Staff conducts a site visit to verify all regulations have been met, including:
 - Verify installation of driveway and measure driveway width
 - Measure side yard setback
 - Measure front yard setbacks
 - Verify installation of sidewalk and measure length of sidewalk
 - Check for a MXU Meter box
 - Check that street tree(s) are planted
 - Look at grade, rough grade to be completed
 - Soil erosion permit closed out by Washtenaw County
 - Close out of right of way permit
 - Performance bond posted for all incomplete site work

The creation of our new website with fillable forms required a revamping of the Zoning Compliance forms for the website. Changes to these forms were also being made during this time to improve outcomes encountered with street tree placement, soil erosion and right of way issues associated with new homes being built.

Recommendations to improve procedures:

- Add a requirement to the review process that the location of the homes on either side of the proposed new home be submitted and shown on the plot plan when the application is submitted. (Ordinance Amendment will be necessary)
- Require that the builder stake the building corners, and add a step to the preliminary zoning review to do a site visit before approval. (Ordinance Amendment will be necessary)
- Document in the file that the preliminary zoning and building plan was sent to the Homeowners Association HOA (if applicable).

- Require that a letter from the HOA be submitted with the Plot Plan that acknowledges that the HOA has seen the Plot Plan and signed off on it, similar to how we handle deck permits. This will require the builder to work with the HOA prior to plot approval. (Ordinance Amendment may be necessary)
- Add a requirement to establish a minimum variability between established front yards. (Ordinance Amendment will be necessary)

The following will require further consideration and legal review:

- Pay attention to existing conditions. The Village/CDM will evaluate the plot plan for harmony with other homes in the subdivision.
- When harmony concerns arise; either during the review process by the village or from the HOA, go to the builder and ask that they change the foot print to bring the location of the home into harmony with the surrounding homes.
- Develop manageable criteria and expectations for staff and HOA to evaluate harmonious vs. inharmonious.
- Develop a legal protocol to manage consequences when a preliminary zoning compliance approval is withheld or denied due to lack of harmony.

The next step is to make a recommendation to formalize the procedure and incorporate changes that will enhance the process then initiate needed ordinance amendments . I will be working with our Planning Consultant, Doug Lewan and Sean Lefere of Norfolk to formalize the procedure.



Advancing Communities™

ARCHITECTS. ENGINEERS. PLANNERS.

memorandum

Date: August 20, 2013**To:** Donna Dettling**cc:** Allison Bishop, AICP**From:** Patrick M. Droze, P.E. *PM***Re:** DexTech Building Addition
Sewer Usage

The proposed expansion of the Dextech Manufacturing and Distribution facilities will result in additional sewer usage. The Applicant's Engineer and Architect have performed calculations based on the floor plan which accurately request a total of 15.68 REU for the additions (2.72 REU for the distribution facility and 12.96 REU for the manufacturing facility).

We have reviewed this request against the original basis of design for the Dexter Business and Research Park (DPRP) to ensure that capacity is present to accommodate the additional flow. The original basis of design assumed that buildings would cover 20% of the 127 acres and that sewage would be produced at a rate of 100 gallon per 1000 square feet. This equates to a total of 479 REU for the DBRP.

Based on a review of the current buildings on the DBRP, it is estimated that buildings cover approximately 16% of the 127 acres. Utilizing the assumptions from the original basis of design, this equates to a use of roughly 79% of the available REUs. The remaining 21% equates to a reserve capacity of 102 REU. Based on this, the Village infrastructure will have sufficient capacity to convey the additional flow proposed by DexTech.

It should be noted that there are still 5 vacant lots within the DBRP. Given the limited capacity of the sewer, development of these lots will require careful consideration of proposed uses to ensure that capacity is present.



ohm-advisors.com

Client: VILLAGE OF DEXTER
 Project: Dextech Facility Expansion
 OHM JN: 0130-13-1021
 Sheet: Sewer Basis of Design
 Date: 8/20/2013 By: PMD

Checked: _____
 architects, engineers, planners.

PROJECT WORK SHEET

Sheet Desc:

This sheet reviews the proposed sewer design against allotted sewer usage as determined in the original Dexter Business and Research Park Design Documents

Original Basis of Design for DBRP

DEXTER BUSINESS AND RESEARCH PARK SANITARY SEWER BASIS FOR DESIGN

Sewage Flow Estimated from 127 acres of Industrial Property:

- Assumptions:
- a) 20% of an area covered by buildings
 - b) 100 gallons per day average sewage flow per 1,000 s.f. of building floor space.
 - c) Peak Flow at 300 gal/day/1,000 s.f.

Estimated Sewage Flow:

Floor Space = 127 acres x 0.20 x 43,560 s.f./acre = 1,106,424 s.f.

Average Sewage Flow = (1,106,424 ÷ 1,000) x 100 gal. = 110,642.4 gal/day

Average Flow in gallons per minute = 110,642.4 ÷ 1,440 = 76.8 gal/min.

Peak Flow = 3 x 76.8 = 230.4 gpm or 0.51 c.f.s.

Available:

A 12" Diameter Sanitary Truss Pipe, at a minimum slope of 0.22% will carry a flow of:

$$Q = 0.785398 \frac{1.486}{0.009} \left(\frac{0.785398}{3.1416} \right)^{1/3} (0.0022)^{1/3} = 2.41 \text{ c.f.s.}$$

Capacity 2.41 c.f.s. > 0.51 c.f.s. estimated flow

Total REU for industrial park based on current REU calculation.

479 REU (based on average flow)

SUBJECT

BY

DATE

8/20/2013

SHEET NO.

1 of 2

JOB NUMBER

(print date)



ohm-advisors.com

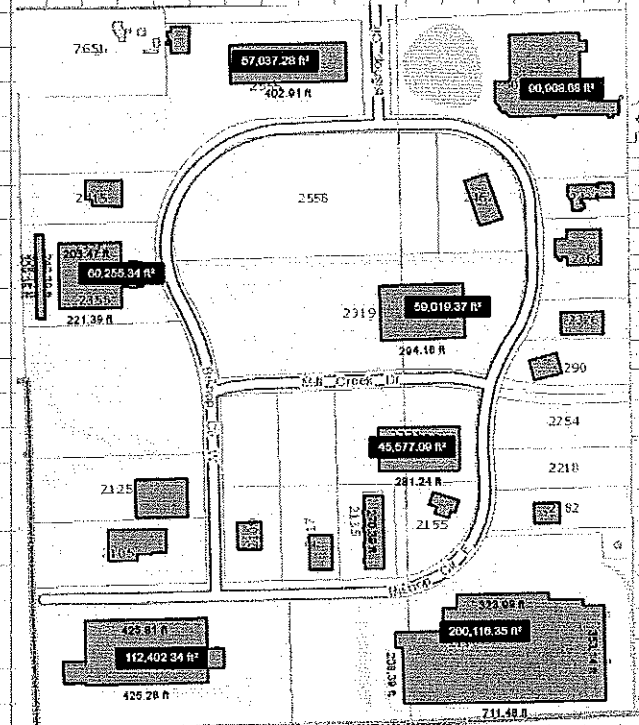
Client: VILLAGE OF DEXTER
 Project: Dextech Facility Expansion
 OHM JN: 0130-13-1021
 Sheet: Sewer Basis of Design
 Date: 8/20/2013 By: PMD
 Checked: _____

architects. engineers. planners.

PROJECT WORK SHEET

DBRP Assessment of current build out

2555	63579	sft
2415	11836	sft
2355	60255	sft
Detention Pond	0	sft
2125	25812	sft
2105	20881	sft
2103	112402	sft
2110	260116	sft
2182	13723	sft
2218	0	sft
2254	0	sft
2290	7600	sft
2326	12465	sft
2362	19236	sft
2434	10192	sft
2500	90908	sft
2558	0	sft
2467	14558	sft
2319	59019	sft
2221	45577	sft
2155	5970	sft
2135	18099	sft
2117	10112	sft
2109	8473	sft



Total Building Area 870813 sft Building Coverage: 16%

Total Forecasted Building Area (20% of 127 acres) 1106424 sft
 Current Area Build Out 79%
 Utilized REU (total REU factored by current land use) 377 REU
 Available REU (Total - Utilized) 102 REU

SUBJECT

BY _____
 DATE 8/20/2013

SHEET NO.

2 of 2

JOB NUMBER

(print date)



August 13, 2013

Village of Dexter/Ann Arbor SPARK Business Summit Proposal

The Ann Arbor SPARK Business Development team is committed to proactively addressing the needs of companies in our region. Our Team connects companies to the resources needed that will assist their growth and expansion. One of the most valuable yet least leveraged resources is a relationship with the leaders of the municipality where the business resides.

Ann Arbor SPARK would like to collaborate with the Village of Dexter to invite local industrial and high-tech companies to a Business Summit. This Summit will provide Village leadership the opportunity to address and build relationships with the leaders of local companies. We want business leaders to feel comfortable reaching out to the Village and know to whom they should speak when they have questions or concerns.

The envisioned format is a short presentation by Village leadership, followed by a brief presentation from SPARK. Ideas for Village presentation could include (but are in no way limited to or defined as) financial updates, updates on current or future projects, policy or ordinance changes, municipal services available or changes in service level, points of contact, or other topics the Village finds to be relevant to the business community.

Additionally, we want business leaders to understand the full scope of services that SPARK provides including:

- Talent Enhancement including Employee and Employer training resources
- Expansion and Space Assistance
- Incentive Support
- Key Introductions to Service Providers, Colleges & Universities, Peers and B2B opportunities, and of course, local municipal leaders

Further, this event can serve as an opportunity for Village leadership to hear about topics on the minds of business leaders. This discussion can provide valuable insight into the issues that matter most to our local companies. This Summit could also serve as a framework for bringing in speakers to address state & federal issues affecting our local businesses.

Finally, it would provide a great opportunity for the business leaders to network and connect to one another. SPARK has worked with several business leaders that have expressed an interest in greater interaction and knowledge-sharing with their peers. This can be a valuable opportunity for business leaders to connect and get to know one another.

How SPARK Can Help:

- Messaging and Outreach
- Coordination and Logistics

Proposed Timing:

- Early Q4 2013

Thank you! Please feel free to contact me if you have additional questions.

Kyle DeBord

Business Development Manager – Ann Arbor SPARK

(734)649-9419

kyle@annarborusa.org



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Dextech Tree Replacement
Date: August 26, 2013

Staff, Trustees Semifero and Keough, as well as Planning Commissioner Robinson met with representatives from Dextech on Tuesday, August 20, 2013 to discuss resolution of the Tree Replacement condition attached to the August 12th Dextech Combined Site Plan approval.

The goal of the meeting was to determine what options are available to Dextech to meet Section 6.14:D. All existing trees identified on the site plan with an eight (8) inch or larger caliper to be removed must be replaced according to the following table. Replacement trees shall be in addition to all other landscaping requirements.

D.B.H.* of Removed Tree	Number of Trees Required to Be Planted
Landmark Trees**	5 trees of at least 2.5" caliper
23.9" or larger (non-native)	4 trees of at least 2.5" caliper
12" - 23.9"	3 trees of at least 2.5" caliper
8" - 11.9"	2 trees of at least 2.5" caliper

Based on the applicant's site plan Dextech is removing 232 trees from 2103 and 2110 Bishop Circle and based on a tree inventory and the above table the applicant is required to replace 636 trees.

On July 26, 2013 Dextech submitted a proposal for replacement that does not meet the ordinance. At the August 20th meeting the Village discussed with Dextech the proposal, the ordinance and additional information including, but not limited to the following:

- Policy, consistency and precedent
- Reasons why replanting on site is not an option
- Village goal to have maximum tree replacement on site, not contribution
- Locations for possible additional planting – Dextech estimates that an additional 50 trees could be planted along the southern property line; will review additional locations
- Waivers granted to accommodate Dextech's site conditions
- Quick review and need for cooperation
- Developer has evaluate site and has likely considered all possible replanting locations
- Development assumptions in the DBRP
- Village should consider eliminating requirement in RD Park given hidden liability to development
- Village to identify other locations in Village that may be available for planting.
- Dextech's willingness to conform to the ordinance, request for future review

Next Steps:

Staff is recommending that in order to satisfy Dextech's condition of approval for the site plan that Council accept a letter from Dextech acknowledging compliance with the Village's ordinances.

It is anticipated that the letter will be provided to the Village the week of August 26th and that Council can accept the letter at a September meeting. It is anticipated based on a subsequent conversation with Dextech representatives that the letter will state compliance with the standard through a combination of on-site tree planting, off-site tree planting as identified by the Village and accepted by Dextech, and/or a contribution to the Village's Tree Fund in an amount not to exceed \$120 per required tree.

Please do not hesitate to contact me prior to the meeting if you ever have any questions, comments or concerns.

Thank you.

Village President Report by Shawn Keough
August 26, 2013

AGENDA 8-26-13

ITEM I-5

Hello Residents and Fellow Council Members - Here is a summary of my recent activities and some of my planned activities for the future:

Recent Activities

Facility Committee Participation – One of the facility committee's next steps is to meet with a few of the Dexter Area Firefighters to discuss improvement needs at the existing fire station. On August 20, 2013, I spoke with Jim Seta, who is currently serving as one of two Village representatives to the DAFD. Jim is currently the Chair of the Dexter Area Fire Board and I wanted to alert him of our desire to meet with a small group of firefighters. Jim appreciated the heads up and is supportive of the discussion. I told him we would try to set the meeting up at the fire station in the near future and that we would make sure he was included on the invitation list.

August 13, 2013 – 8560 Parkridge Meeting with Norfolk Development – Village Manager Donna Dettling, Trustee Ray Tell and I met with the two property owners adjacent to 8560 Parkridge and a representative from Norfolk Homes. The meeting lasted a little over an hour and both residents were able to communicate their concerns to Norfolk directly. There was very good dialogue, discussion and exchange of understanding between the different parties. Norfolk's representative will be following up with the residents individually to further discuss their concerns. Based on feedback I received after the meeting, I believe both residents felt like it was a productive meeting. Both residents expressed that they are looking forward to having a new neighbor and that they wanted to make sure that Norfolk conveyed that to the buyer. Norfolk also volunteered to review/comment on any Village procedures that we may consider updating to enhance our review process. I appreciated their offer and willing to do this and told their representative that we would be sure to include them in a review of any changes to our process.

August 13 through 17, 2013 – Plein Air Festival – I would like to congratulate all of the members of the Dexter Arts, Culture and Heritage Committee on the success of the Plein Air Festival that ran this past week. I had the opportunity to meet several of the arts on August 13th at the kick-off event at Terry B's and spoke with a few of them during the week as they were painting in various parts of the Village. I think the event was very well done and I enjoyed viewing all of the art on Saturday under the tent. I look forward to this event again next year.

August 14, 2013 – Regional Fire Department Committee meeting was canceled to allow Dexter Township and Webster Township an opportunity to discuss this topic at their August Township meetings.

August 20, 2013 – Dextech Tree Replacement Meeting – Community Development Manager Allison Bishop, Village Manager Donna Dettling, Trustee Joe Semifero, Planning Commissioner Molly Robinson and I met with Dextech to discuss the Village's Tree Replacement ordinance. Dextech is interested in planting as many trees as possible and would prefer that the Village help them find as many locations as possible throughout the Village.

August 21, 2013 – Village Downtown Development Authority meeting

August 21, 2013 – Meeting with Allison Bishop – I met with Allison as a follow-up to her recent resignation letter. We had a very good discussion about many aspects of her job, her 12 year history with the Village, her desire to spend more time with her family and her goals for the future.

Future Activities

August 26, 2013 – Village Council meeting

August 27, 2013 – 3045 Broad Visioning Meeting

August 28, 2013 – Meeting with our Union Representatives

Goals and Objectives for August 2013 (completed in Italics)

1. *Schedule our first meeting with our Union Representatives – scheduled for August 28, 2013*

I would like to wish everyone a Happy Labor Day and I hope to see you around our town!

Shawn Keough, Village President
skeough@DexterMI.gov

(313) 363-1434 (cell)

AGENDA 8-26-13

ITEM J-1 21-Aug-13

SUMMARY OF BILLS AND PAYROLL

Payroll Check Register	8/21/2013	\$40,924.45	
Employer Retirement Contributions (paid via electronic transfer)	8/21/2013	\$3,558.75	
Account Payable Check Register	8/13/2013	\$465,886.49	
		\$510,369.69	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
Summary Items from Bills & Payroll		Amount	Comments

The due date column on the accounts payable worksheets represent the date the checks will be mailed.

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

User: erin

DB: Dexter

EXP CHECK RUN DATES 08/08/2013 - 08/21/2013

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A.Z.SHMINA	204,465.61		
2. ABSOLUTE COMPUTER SERVICES	287.85		
3. ALEXANDER CHEMICAL CORPORATION	3,836.40		
4. ALLIED EAGLE SUPPLY CO	25.95		
5. ALRO STEEL CORP	917.93		
6. ANDY FRENCH	125.00		
7. ARBOR SPRINGS WATER CO.INC	21.50		
8. AT&T	353.75		
9. BARRETT PAVING MATERIALS INC	59.85		
10. BEST BLOCK COMPANY	53.61		
11. BIRKENSTOCK ENTERPRISES,LLC	154,020.21		
12. BOULLION SALES	58.52		
13. CARLISLE-WORTMAN ASSOCIATES	1,497.50		
14. COMCAST	302.85		
15. CORRIGAN OIL COMPANY	3,271.49		
16. COURTNEY NICHOLLS	75.00		
17. CRIBLEY WELL DRILLING CO INC	23.75		
18. CULLIGAN WATER CONDITIONING	82.17		
19. CUMMINS BRIDGEWAY LLC	1,415.51		
20. D&H ASPHALT	2,475.00		
21. DAVID ZINN	200.00		
22. DERO BIKE RACK CO	735.00		
23. DEXTER MILL	110.90		
24. DIUBLE EQUIPMENT INCORPORATED	175.33		
25. ELHORN ENGINEERING CO	2,090.20		
26. ENVIRONMENTAL RESOURCE ASSOC	284.71		
27. ETNA SUPPLY CO	2,170.00		
28. GRAINGER	541.00		
29. GRIFFIN PEST CONTROL INC	125.00		
30. HERITAGE NEWSPAPERS	213.00		
31. INFLATABLE SOUP PHOTO STUDIO	50.00		
32. LA FONTAINE	7,880.00		
33. LOWE'S BUSINESS ACCOUNT	102.32		
34. MICHIGAN PIPE & VALVE	530.00		
35. MICHIGAN RURAL WATER ASSOC	250.00		
36. NORTH CENTRAL LABORATORIES	824.44		
37. PARAGON LABORATORIES INC	65.00		
38. PAUL COUSINS	61.47		
39. PNC	159.87		
40. PRINTING SYSTEMS	257.09		
41. RAYMER	3,582.00		
42. RICOH AMERICAS CORPORATION	1,257.33		
43. ROMINE CONSTRUCTION L.L.C.	2,750.00		
44. SIGNS IN 1 DAY	1,372.00		
45. SMALL BUSINESS ASSOC OF MICH	17,503.09		
46. STAPLES BUSINESS ADVANTAGE	391.34		
47. SUPERIOR PLAY LLC	2,707.50		
48. THE SUN TIMES	105.31		
49. UNCONVENTIONAL SOLUTIONS INC	768.74		

08/21/2013 02:22 PM

INVOICE APPROVAL BY VENDOR REPORT FOR VILLAGE OF DEXTER

Page: 2/2

User: erin

DB: Dexter

EXP CHECK RUN DATES 08/08/2013 - 08/21/2013

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
50. UNUM LIFE INSURANCE	435.72		
51. USA BLUE BOOK	289.40		
52. UTILITIES INSTRUMENTATION SERV	336.00		
53. VERIZON WIRELESS	447.85		
54. VICTORIA SCHON	163.31		
55. WASTE MANAGEMENT	40,528.37		
56. WEST SHORE SERVICES INC	553.75		
57. WESTERN-WASH. AREA VALUE EXPR.	2,500.00		
TOTAL ALL CLAIMS	465,886.49		

EXP CHECK RUN DATES 08/08/2013 - 08/21/2013

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 101 GENERAL FUND						
Dept 101.000 VILLAGE COUNCIL						
101-101.000-959.000	ARTS, CULTURE & HERITAGE	DAVID ZINN	CHALK ART	1196	09/10/13	200.00
101-101.000-959.000	ARTS, CULTURE & HERITAGE	INFLATABLE SOUP PHOTO	PAINT DEXTER	181	09/10/13	50.00
101-101.000-959.000	ARTS, CULTURE & HERITAGE	PAUL COUSINS	ARTS ALLIANCE BREAKFAST	08/19/13	09/10/13	61.47
101-101.000-959.000	ARTS, CULTURE & HERITAGE	PNC	PAINT DEXTER	08/20/13	09/10/13	159.87
101-101.000-959.000	ARTS, CULTURE & HERITAGE	SIGNS IN 1 DAY	BANNER	24517	09/10/13	1,372.00
101-101.000-959.000	ARTS, CULTURE & HERITAGE	VICTORIA SCHON	PAINT DEXTER	08/20/13	09/10/13	163.31
101-101.000-959.000	ARTS, CULTURE & HERITAGE		Total For Dept 101.000 VILLAGE COUNCIL			2,006.65
Dept 172.000 VILLAGE MANAGER						
101-172.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	09/10/13	2,855.71
101-172.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	SEPTEMBER COVERAGE	08/20/13	09/10/13	109.30
			Total For Dept 172.000 VILLAGE MANAGER			2,965.01
Dept 215.000 VILLAGE CLERK						
101-215.000-901.000	PRINTING & PUBLISHING	THE SUN TIMES	LEGALS	39078	09/10/13	36.45
101-215.000-901.000	PRINTING & PUBLISHING	THE SUN TIMES	LEGALS	38953	09/10/13	50.63
			Total For Dept 215.000 VILLAGE CLERK			87.08
Dept 253.000 TREASURER						
101-253.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	09/10/13	1,198.43
101-253.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	SEPTEMBER COVERAGE	08/20/13	09/10/13	32.50
			Total For Dept 253.000 TREASURER			1,230.93
Dept 265.000 BUILDINGS & GROUNDS						
101-265.000-727.000	OFFICE SUPPLIES	ARBOR SPRINGS WATER C	OFFICE	1427329	09/10/13	10.00
101-265.000-727.000	OFFICE SUPPLIES	ARBOR SPRINGS WATER C	CHECKS	1430235	09/10/13	11.50
101-265.000-727.000	OFFICE SUPPLIES	PRINTING SYSTEMS	STAPLES BUSINESS ADVA	81400	09/10/13	257.09
101-265.000-727.000	OFFICE SUPPLIES	GRUFFIN PEST CONTROL	SUPPLIES	08/20/13	09/10/13	243.76
101-265.000-803.000	CONTRACTED SERVICES	AT&T	BEE TREATMENT	08/19/13	09/10/13	125.00
101-265.000-920.001		RICOH AMERICAS CORPOR	424 1790	08/19/13	09/10/13	50.07
101-265.000-936.000			COPIER	90536095	09/10/13	1,257.33
			Total For Dept 265.000 BUILDINGS & GROUNDS			1,954.75
Dept 285.000 VILLAGE TREE PROGRAM						
101-285.000-803.000	CONTRACTED SERVICES	ANDY FRENCH	TREE REIMBURSEMENT	08/19/13	09/10/13	125.00
			Total For Dept 285.000 VILLAGE TREE PROGRAM			125.00
Dept 336.000 FIRE DEPARTMENT						
101-336.000-935.000	BUILDING MAINTENANCE & R	WEST SHORE SERVICES I		18924	09/10/13	553.75
			Total For Dept 336.000 FIRE DEPARTMENT			553.75
Dept 400.000 PLANNING DEPARTMENT						
101-400.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	09/10/13	1,198.43
101-400.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	SEPTEMBER COVERAGE	08/20/13	09/10/13	31.00
101-400.000-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSO	PLANNING	2138--120	09/10/13	85.00
			Total For Dept 400.000 PLANNING DEPARTMENT			1,314.43
Dept 410.000 ZONING BOARD OF APPEALS						
101-410.000-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSO	DEVELOPMENT	2138-122	09/10/13	232.50
101-410.000-901.000	PRINTING & PUBLISHING	THE SUN TIMES	LEGALS	38953	09/10/13	18.23
			Total For Dept 410.000 ZONING BOARD OF APPEALS			250.73
Dept 441.000 DEPARTMENT OF PUBLIC WORKS						

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
101-441.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	09/10/13	1,634.66	
101-441.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	SEPTEMBER COVERAGE	08/20/13	09/10/13	32.85	
101-441.000-740.000	OPERATING SUPPLIES	LOWE'S BUSINESS ACCOU	SUPPLIES	08/20/13	09/10/13	102.32	
101-441.000-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	08/20/13	09/10/13	147.58	
101-441.000-751.000		CORRIGAN OIL COMPANY	DPW	5783286	09/10/13	558.82	
101-441.000-751.000		CORRIGAN OIL COMPANY	DPW	5786376	09/10/13	402.13	
101-441.000-751.000		CORRIGAN OIL COMPANY	DPW	5790522	09/10/13	707.04	
101-441.000-920.000	UTILITIES	COMCAST	DPW	08/20/13	09/10/13	302.85	
101-441.000-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	08/20/13	09/10/13	162.66	
		Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK				4,050.91	
Dept 442.000 DOWNTOWN PUBLIC WORKS							
101-442.000-730.000	FARMERS MARKET SUPPLIES	COURTNEY NICHOLLS	FARMERS MARKET	08/20/13	09/10/13	75.00	
101-442.000-730.000	FARMERS MARKET SUPPLIES	HERITAGE NEWSPAPERS	LEGALS	08/20/13	09/10/13	213.00	
101-442.000-740.000	OPERATING SUPPLIES	ALLIED EAGLE SUPPLY C	DPW	559641	09/10/13	25.95	
		Total For Dept 442.000 DOWNTOWN PUBLIC WORKS				313.95	
Dept 528.000 SOLID WASTE							
101-528.000-805.000		WASTE MANAGEMENT	RESIDENTIAL	7293728	09/10/13	19,671.35	
101-528.000-805.000		WASTE MANAGEMENT	COMMERCIAL	7292373	09/10/13	20,857.02	
		Total For Dept 528.000 SOLID WASTE				40,528.37	
Dept 751.000 PARKS & RECREATION							
101-751.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	09/10/13	263.65	
101-751.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	SEPTEMBER COVERAGE	08/20/13	09/10/13	5.30	
101-751.000-731.000	LANDSCAPE SUPPLIES	SUPERIOR PLAY LLC	COMMUNITY PARK	13-658	09/10/13	2,707.50	
101-751.000-740.000	OPERATING SUPPLIES	BEST BLOCK COMPANY		0507739	09/10/13	53.61	
101-751.000-977.000	EQUIPMENT	DERO BIKE RACK CO	HOOP RACK	24597	09/10/13	735.00	
		Total For Dept 751.000 PARKS & RECREATION				3,765.06	
Dept 851.000 INSURANCE & BONDS							
101-851.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	09/10/13	587.70	
		Total For Dept 851.000 INSURANCE & BONDS				587.70	
Dept 875.000 CONTRIBUTIONS							
101-875.000-965.001	CONTRIBUTION TO WAVE	WESTERN-WASH. AREA VA	PUBLIC SERVICE	08/20/13	09/10/13	1,250.00	
101-875.000-965.004	CONT TO WAVE DOOR TO DOO	WESTERN-WASH. AREA VA	PUBLIC SERVICE	08/20/13	09/10/13	1,250.00	
		Total For Dept 875.000 CONTRIBUTIONS				2,500.00	
Fund 202 MAJOR STREETS FUND							
Dept 463.000 ROUTINE MAINTENANCE							
202-463.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	09/10/13	1,371.00	
202-463.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	SEPTEMBER COVERAGE	08/20/13	09/10/13	27.55	
		Total For Dept 463.000 ROUTINE MAINTENANCE				1,398.55	
Dept 474.000 TRAFFIC SERVICES							
202-474.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	09/10/13	421.86	
202-474.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	SEPTEMBER COVERAGE	08/20/13	09/10/13	8.48	
202-474.000-740.000	OPERATING SUPPLIES	GRAINGER		08/19/13	09/10/13	227.70	
		Total For Dept 474.000 TRAFFIC SERVICES				658.04	

User: erin
DB: Dexter

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 202 MAJOR STREETS FUND						
Dept 478.000	WINTER MAINTENANCE					
202-478.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	09/10/13	843.69
202-478.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	SEPTEMBER COVERAGE	08/20/13	09/10/13	16.96
			Total For Dept 478.000 WINTER MAINTENANCE			860.65
			Total For Fund 202 MAJOR STREETS FUND			2,917.24
Fund 203 LOCAL STREETS FUND						
Dept 445.000	STORMWATER					
203-445.000-802.000	PROFESSIONAL SERVICES	D&H ASPHALT	STORM WATER ISSUE	1654	09/10/13	2,475.00
203-445.000-803.000	CONTRACTED SERVICES	ROMINE CONSTRUCTION L	3290 CENTRAL	08/20/13	09/10/13	2,750.00
			Total For Dept 445.000 STORMWATER			5,225.00
Dept 451.000	CONTRACTED ROAD CONSTRUCTION					
203-451.000-803.000	CONTRACTED SERVICES	BIRKENSTOCK ENTERPRIS	EST #2	08/19/13	09/10/13	154,020.21
			Total For Dept 451.000 CONTRACTED ROAD CONSTRUCT			154,020.21
Dept 463.000	ROUTINE MAINTENANCE					
203-463.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	09/10/13	421.85
203-463.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	SEPTEMBER COVERAGE	08/20/13	09/10/13	8.48
203-463.000-740.000	OPERATING SUPPLIES	BARRETT PAVING MATERI	STREETS	120859	09/10/13	59.85
203-463.000-740.000	OPERATING SUPPLIES	DEXTER MILL		08/20/13	09/10/13	53.95
			Total For Dept 463.000 ROUTINE MAINTENANCE			544.13
Dept 474.000	TRAFFIC SERVICES					
203-474.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	09/10/13	105.46
203-474.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	SEPTEMBER COVERAGE	08/20/13	09/10/13	2.12
203-474.000-740.000	OPERATING SUPPLIES	GRAINGER		08/19/13	09/10/13	227.70
			Total For Dept 474.000 TRAFFIC SERVICES			335.28
Dept 478.000	WINTER MAINTENANCE					
203-478.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	09/10/13	210.92
203-478.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	SEPTEMBER COVERAGE	08/20/13	09/10/13	4.24
			Total For Dept 478.000 WINTER MAINTENANCE			215.16
			Total For Fund 203 LOCAL STREETS FUND			160,339.78
Fund 204 MUNICIPAL STREETS						
Dept 248.000	ADMINISTRATION					
204-248.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	09/10/13	637.39
			Total For Dept 248.000 ADMINISTRATION			637.39
			Total For Fund 204 MUNICIPAL STREETS			637.39
Fund 402 EQUIPMENT REPLACEMENT FUND						
Dept 441.000	DEPARTMENT OF PUBLIC WORKS					
402-441.000-939.000	VEHICLE MAINTENANCE & RE	BOULLION SALES	MAINTENANCE	237849	09/10/13	37.68
402-441.000-939.000	VEHICLE MAINTENANCE & RE	BOULLION SALES		2337833	09/10/13	20.84
402-441.000-939.000	VEHICLE MAINTENANCE & RE	DIUBLE EQUIPMENT INCO	MAINTENANCE	12434	09/10/13	175.33
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			233.85
Fund 403 SRF PROJECT FUND						
			Total For Fund 402 EQUIPMENT REPLACEMENT FUND			233.85

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 403 SRF PROJECT FUND						
Dept 907.000 SLUDGE PROJECT						
403-907.000-970.000	CAPITAL IMPROVEMENTS	A.Z.SHMINA	APPLICATION # 10	08/20/13	09/10/13	204,465.61
			Total For Dept 907.000 SLUDGE PROJECT			204,465.61
			Total For Fund 403 SRF PROJECT FUND			204,465.61
Fund 590 SEWER ENTERPRISE FUND						
Dept 548.000 SEWER UTILITIES DEPARTMENT						
590-548.000-721.000	HEALTH & DENTAL INSURANCE		SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	3,013.42
590-548.000-721.001	RETIREE HEALTH INSURANCE		SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	810.28
590-548.000-722.000	LIFE & DISABILITY INSURANCE		UNUM LIFE INSURANCE	SEPTEMBER COVERAGE	08/20/13	94.17
590-548.000-740.000	OPERATING SUPPLIES		CRIBLEY WELL DRILLING	WWTP	09/10/13	23.75
590-548.000-740.000	OPERATING SUPPLIES		CULLIGAN WATER CONDIT	WWTP	09/10/13	82.17
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN		ALEXANDER CHEMICAL CO	CHEMICALS	09/10/13	990.40
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN		ALEXANDER CHEMICAL CO	CHEMICALS	09/10/13	670.40
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN		ALEXANDER CHEMICAL CO	CHEMICALS	09/10/13	670.40
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN		ALEXANDER CHEMICAL CO	CHEMICALS	09/10/13	990.40
590-548.000-743.000	CHEMICAL SUPPLIES - LAB		NORTH CENTRAL LABORAT	CHEMICALS	09/10/13	170.02
590-548.000-743.000	CHEMICAL SUPPLIES - LAB		NORTH CENTRAL LABORAT	CHEMICALS	09/10/13	334.33
590-548.000-743.000	CHEMICAL SUPPLIES - LAB		NORTH CENTRAL LABORAT	CHEMICALS	09/10/13	320.09
590-548.000-751.000	PROFESSIONAL SERVICES		CORRIGAN OIL COMPANY	WWTP	09/10/13	374.68
590-548.000-802.000	PROFESSIONAL SERVICES		UTILITIES INSTRUMENTA	WWTP	09/10/13	336.00
590-548.000-920.001	UTILITIES - TELEPHONES		AT&T	4264572	09/10/13	203.47
590-548.000-920.001	BUILDING MAINTENANCE & R		VERIZON WIRELESS	CELLULAR	08/20/13	157.60
590-548.000-935.000	BUILDING MAINTENANCE & R		ALRO STEEL CORP	WWTP	09/10/13	917.93
590-548.000-935.000	EQUIPMENT MAINTENANCE &		UNCONVENTIONAL SOLUTI	WWTP	09/10/13	768.74
590-548.000-937.000	EQUIPMENT MAINTENANCE &		CUMMINS BRIDGEWAY LLC	WWTP	09/10/13	1,014.49
590-548.000-937.000	EQUIPMENT MAINTENANCE &		CUMMINS BRIDGEWAY LLC	WWTP	09/10/13	401.02
			Total For Dept 548.000 SEWER UTILITIES DEPARTMENT			12,343.76
			Total For Fund 590 SEWER ENTERPRISE FUND			12,343.76
Fund 591 WATER ENTERPRISE FUND						
Dept 556.000 WATER UTILITIES DEPARTMENT						
591-556.000-721.000	HEALTH & DENTAL INSURANCE		SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	1,513.83
591-556.000-721.001	RETIREE HEALTH INSURANCE		SMALL BUSINESS ASSOC	SEPT COVERAGE	08/20/13	414.81
591-556.000-722.000	LIFE & DISABILITY INSURANCE		UNUM LIFE INSURANCE	SEPTEMBER COVERAGE	08/20/13	62.77
591-556.000-740.000	OPERATING SUPPLIES		MICHIGAN PIPE & VALVE	SUPPLIES	09/10/13	530.00
591-556.000-740.000	OPERATING SUPPLIES		USA BLUE BOOK	SUPPLIES	09/10/13	289.40
591-556.000-743.000	CHEMICAL SUPPLIES - LAB		ALEXANDER CHEMICAL CO	CHEMICALS	09/10/13	514.80
591-556.000-743.000	CHEMICAL SUPPLIES - LAB		ELHORN ENGINEERING CO	WWTP	09/10/13	594.20
591-556.000-743.000	CHEMICAL SUPPLIES - LAB		ELHORN ENGINEERING CO	WWTP	09/10/13	1,496.00
591-556.000-751.000	CHEMICAL SUPPLIES - LAB		CORRIGAN OIL COMPANY	DPW	09/10/13	395.80
591-556.000-751.000	CHEMICAL SUPPLIES - LAB		CORRIGAN OIL COMPANY	WWTP	09/10/13	833.02
591-556.000-824.000	TESTING & ANALYSIS		ENVIRONMENTAL RESOURC	CHEMICALS	09/10/13	284.71
591-556.000-824.000	TESTING & ANALYSIS		PARAGON LABORATORIES	LAB	09/10/13	65.00
591-556.000-920.001	UTILITIES - TELEPHONES		AT&T	4264572	09/10/13	100.21
591-556.000-920.001	BUILDING MAINTENANCE & R		VERIZON WIRELESS	CELLULAR	08/20/13	127.59
591-556.000-935.000	EQUIPMENT MAINTENANCE &		DEXTER MILL	08/20/13	09/10/13	56.95
591-556.000-937.000	EQUIPMENT MAINTENANCE &		ABSOLUTE COMPUTER SER	INSTALL SOFTWARE	09/10/13	287.85
591-556.000-937.000	EQUIPMENT MAINTENANCE &		GRAINGER	SUPPLIES	09/10/13	85.60
591-556.000-937.000	EQUIPMENT MAINTENANCE &		RAYMER	WELL #3	09/10/13	3,582.00
591-556.000-957.004	STATE LICENSE/PERMIT FEE		MICHIGAN RURAL WATER	CROSS CONNECTION	09/10/13	250.00

User: erin
DB: Dexter

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 591 WATER ENTERPRISE FUND							
Dept 556.000 WATER UTILITIES DEPARTMENT							
591-556.000-977.000 EQUIPMENT		ETNA SUPPLY CO	SUPPLIES	S100823106.001	09/10/13	2,170.00	
			Total For Dept 556.000 WATER UTILITIES DEPARTMEN			13,654.54	
			Total For Fund 591 WATER ENTERPRISE FUND			13,654.54	
Fund 701 TRUST & AGENCY FUND							
Dept 000.000 ASSETS, LIABILITIES & REVENUE							
701-000.000-040.000-D ACCOUNTS RECEIVABLE-GENE		CARLISLE-WORTMAN ASSO	DEVELOPMENT REVIEW	2138-121	09/10/13	1,180.00	
701-000.000-256.153 LaFontaine Bond		LA FONTAINE	PERFORMANCE BOND REFUND	08/20/13	09/10/13	7,880.00	
			Total For Dept 000.000 ASSETS, LIABILITIES & REV			9,060.00	
			Total For Fund 701 TRUST & AGENCY FUND			9,060.00	
Fund Totals:							
			Fund 101 GENERAL FUND			62,234.32	
			Fund 202 MAJOR STREETS FUND			2,917.24	
			Fund 203 LOCAL STREETS FUND			160,339.78	
			Fund 204 MUNICIPAL STREETS			637.39	
			Fund 402 EQUIPMENT REPLACEMENT FUND			233.85	
			Fund 403 SRF PROJECT FUND			204,465.61	
			Fund 590 SEWER ENTERPRISE FUND			12,343.76	
			Fund 591 WATER ENTERPRISE FUND			13,654.54	
			Fund 701 TRUST & AGENCY FUND			9,060.00	
			Total For All Funds:			465,886.49	

AGENDA 8-26-13

ITEM J-2



Turn The Towns Teal®

A National Awareness Campaign for Ovarian Cancer

Dear Administrator:

Turn The Towns Teal® is a national campaign to create awareness of ovarian cancer and its often silent symptoms. It consists of volunteers tying ribbons (which are biodegradable & made in the USA!) primarily in town centers and providing stores, health clubs, spas, libraries, etc. with symptom cards and information pertaining to ovarian cancer. We do this in September which is National Ovarian Cancer Awareness Month.

Ovarian cancer is often referred to as "**The Silent Disease**" as its symptoms are often vague and subtle. There is NO early detection test for ovarian cancer which is why we NEED women to be aware of the known symptoms. If detected in the early stages, the survival rate for ovarian cancer is 90 to 95% which is why this awareness campaign is so very, very critical.

I am asking you to grant permission for our volunteers to tie ribbons in the center of your town. Additionally, we know that individuals are going to be tying ribbons on their mailboxes and sign posts on their own private property. For more impact, we're going to have lawn signs (similar to political signs) stating that September is Ovarian Cancer Awareness Month. The ribbon & sign campaign will begin on or about September 1st, and your town volunteer (and/or group) will be removing the materials on or about September 30, 2013.

Thanks to the support of towns & cities like yours, we ARE saving lives with this campaign.

Your signature on the bottom of this letter will indicate your permission for our campaign. Kindly return the signed letter to your Teal Volunteer whose name & address are listed below. If you have any questions, please email me at info@turnthetownsteal.org

Most sincerely,

Jane B. MacNeil, President

Shawn Keough, President

Donna Dettling, Village Manager

Village of Dexter

skeough@DexterMI.gov

ddettling@DexterMI.gov

MAYOR / TOWN OFFICIAL

TOWN/STATE

Please return the signed letter to the volunteer listed below. She/he is responsible for the campaign in your town.

Linda J. Schairer

linda.schairer09@hotmail.com
7799 Kookaburra Ct. Apt. 205
Dexter, MI 48130

734-883-8969

VOLUNTEER NAME

EMAIL OR MAILING ADDRESS

PHONE #

P.O. Box 65, Brookside, NJ 07926

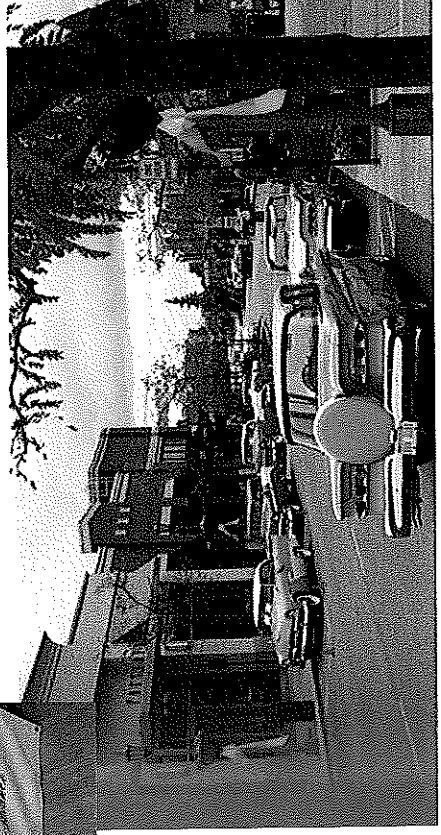
(973)543-2523

info@turnthetownsteal.org

www.turnthetownsteal.org

Turn the Town Teal 2012

Last year more than 15 Michigan towns went teal, with additional educational outreach events held in Ann Arbor, Bloomfield Hills, Detroit, Farmington, Lansing, Northville, Rochester and Sturgis. TV, radio and print coverage helped promote symptom awareness and the critical need for better treatment outcomes.



Donna Dettling

From: Courtney Nicholls <cnicholls@dextermi.gov>
Sent: Tuesday, August 13, 2013 4:26 PM
To: 'Carol Jones'; donnadlf@gmail.com; ellistell@aol.com; 'James Carson'; jrsemifero@yahoo.com; julieaknight@yahoo.com; millpond89@comcast.net; 'Shawn Keough'
Cc: Donna Dettling
Subject: FW: Candidates for Charter Commission

FYI

Courtney Nicholls
 Village of Dexter
 Assistant Village Manager

From: Edward Golembiewski [<mailto:golembiewskie@ewashtenaw.org>]
Sent: Tuesday, August 13, 2013 4:24 PM
To: 'Courtney Nicholls'; 'cjones@dexterMI.gov'
Subject: Candidates for Charter Commission

Hi Courtney and Carol,

The filing deadline has elapsed and the following list of individuals were found to be qualified for the November ballot:

Dexter Village - Charter Commission Member**Vote for nine**

Name	Mailing Address	Phone	E-mail
Sue Sherrill	3435 Edison Dexter, MI 48130	734-426-8595	n/a
Michael Raatz	431 Cambridge Dr. Dexter, MI 48130	734-424-1462	mijora@att.net
John P. Hansen	7880 Fifth Dexter, MI 48130	734-426-3337	rephansen@aol.com
Mary-Ellen Miller	7654 Forest Dexter, MI 48130	734-426-2398	maryellen48130@yahoo.com
Roger Koback	7812 Fourth St. Dexter, MI 48130	734-926-3762	rogerkk@comcast.net
Barbara Gutowski	7716 Cottonwood Lane Dexter, MI 48130	734-424-3359	n/a
Victor Michaels	3649 Cushing Ct. Dexter, MI 48130	734-426-5146	camp-cushing@sbcglobal.net
Thomas Phillips	7175 Ulrich Dexter, MI 48130	734-426-5355	tlphillips@comcast.net

Name	Mailing Address	Phone	E-mail
Phillip Mekas	7203 Ulrich Dexter, MI 48130	734-476-7788	philmekas@gmail.com
Philip Arbour	3360 Dover St. Dexter, MI 48130	734-426-2372	arbour3360@gmail.com
D. Jack Donaldson	8468 Parkridge Dr. Dexter, MI 48130	734-426-4782	djda2mi@comcast.net
James Smith	7765 Forest St. Dexter, MI 48130	734-426-8885	jdsmith886@yahoo.com
Matthew Kowalski	7652 Grand Dexter, MI 48130	n/a	osiris.mk@gmail.com

Ed Golembiewski
Chief Deputy Clerk / Director of Elections
Washtenaw County

P: (734) 222-6730
F: (734) 222-6528

200 N. Main Street
Suite 120
Ann Arbor, MI 48104

AGENDA 8-26-13
ITEM L-1

VILLAGE OF DEXTER

ddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: August 26, 2013
Re: Recommendation to approve a Services Contract with Carlisle Wortman and Associates

A service contract from Carlisle Wortman and Associates (CWA) is attached for your review. I had recommended at the last meeting that we consider entering into a contract for services to help cover some of the duties performed by the Community Development Manager as an interim measure.

The Carlisle Wortman contract rate is \$420 per day. I recommend we contract for 3-days per week, starting September 9, 2013 and continuing up to six months. This will be paid out of 101.400 the Planning Department without budget amendment using the offset from the reduced salary expense.

Because Council is interested in being involved in a thorough review of staffing needs for the office before finalizing any long term solutions, I'm not prepared at this time to offer a recommendation for staffing beyond this contract with CWA.

I'm working on a staffing exercise, and it is my goal to provide main functions framework for each position in the office that will be used in a work session to develop a plan for long term needs. I'd like to propose one of the following Wednesday evenings, August 28th or September 4th. I'm open to a Saturday work session if that will work for all of you.

I'd also like to suggest that the review of Council Rules, considering the idea of moving Report Items, I-2 and I-3 to later on the agenda, just ahead of Council comments item M, be discussed at the work session.



CARLISLE

WORTMAN
associates, inc.

605 S. Main Street
Ste. 1
Ann Arbor, MI 48104

(734) 662-2200
(734) 662-1935 Fax

MEMORANDUM

TO: Donna Dettling, Village Manager

FROM: Douglas J. Lewan, Community Planner

DATE: August 20, 2013

RE: Office Hours for Planning and Zoning Administration

Based on our conversation of last week, the following is a proposal to provide planning and zoning administration office hours for the Village of Dexter. We understand this assignment would be for up to six (6) months, but are willing and able to continue for longer than that time period.

Planning and Zoning Administration Assistance

We will provide on-site services at the Village Offices for the amount of time requested by the Village. At this time we would begin with three (3) days per week. We will accommodate the needs of the Village on the assigned days, but would propose Monday, Wednesday and Friday.

Duties at the Village Offices may include but are not limited to the following:

1. Assist residents and potential applicants with zoning and planning questions by walk-in or appointment, as needed.
2. Coordinate with Village staff all public hearing notices, for amendments, special land uses, and variance requests.
3. Assist applicants in completing and filing applications for ZBA, rezoning, site plans, etc. by walk-in, telephone consultation and/or appointment, as needed.
4. With the assistance of Village staff, coordinate all agendas and packets of the Planning Commission and Zoning Board of Appeals.

5. Provide other duties and services during office hours as needed including site visits and coordination of current code enforcements of the Village.

Fees for Planning and Zoning Administration Assistance.

For the services noted above we propose a daily rate of \$480.00 and a ½ day rate of \$240.00. Please note this is a discounted rate from our current hourly "Planner" fee. For three days per week as proposed above this would result in a monthly fee of \$5,760 for the proposed in-office administration. Additional work outside of that amount would be charged at our current hourly rates.

I will remain the Principal in Charge assigned to the Village to ensure the completion of the above tasks. Based on her background Laura Kreps, AICP from our office will be assigned to provide the office hours as noted above. Please see Laura's resume attached to this memorandum for her experience. Laura has a number of years experience and worked directly for the City of Monroe in a capacity similar to that proposed for the Village of Dexter. Laura is also a Certified Zoning Administrator, through the Planning and Zoning Center of Michigan State University.

Work Outside of Office Hours

On occasion work will be required outside of the Village office hours as noted above. In those cases we will charge our current hourly rates for this work. As you know Carlisle/Wortman Associates has been providing development review assistance for the Village of Dexter on an as needed basis for a number of years. We will continue to provide these services at our current rates with no change.

For your information our hourly rates and development review fees are provided below. As noted these are the rates we have charged the Village since June of 2005. No changes are proposed at this time.

Hourly Rates

Position	Rate
Principal*	\$80/hr.
Associate	\$75/hr.
Planner/Landscape Arch.**	\$65/hr.
Planning Tech / GIS	\$55/hr.
Secretarial	\$45/hr.
Expenses (photocopies, etc)	Cost + 20%
Mileage (0.32 / mile)	

*Doug Lewan's hourly rate

Dexter Office Hours
August 20, 2013


****Laura Krep's hourly rate**

Planning Review Fee Schedule

- 1) Single-Family Subdivision Plat Review:
 - a) Sketch Plan Review - \$200 plus \$5.00 per acre
 - b) Preliminary Plat Review \$350 plus \$20 per acre
 - c) Final Plat Review - \$250 plus \$5.00 per acre
- 2) Site Plan Review:
 - a) Concept Plan - \$300 plus \$20.00 per acre
 - b) Final Plan - \$350 plus \$20.00 per acre
- 3) Planned Unit Development:
 - a) Preliminary Plan - \$300 plus \$20.00 per acre
 - b) Final Detailed Site Plan - \$400 plus \$20 per acre
- 4) Rezoning Applications - \$350 plus \$10.00 per acre
- 5) Special Land Use Applications:
 - a) Cluster Housing - \$250 plus site plan fee
 - b) All others - \$250 plus site plan fee
- 6) Landscape Plans - \$150 plus \$5.00 per acre
- 7) Variances – Current Hourly Rates
- 8) Review of Revisions – Current Hourly Rates

I would be happy to discuss this proposal with you should you have any questions. Laura and I look forward to serving the Village as needed.

Sincerely:

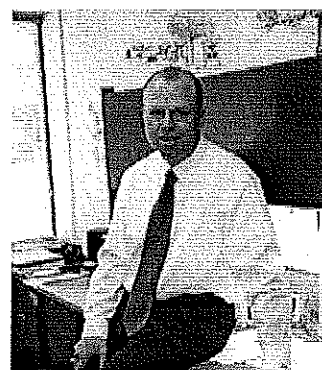


CARLISLE WORTMAN ASSOC., INC.
Douglas J. Lewan, PCP, AICP
Principal

cc: file.



DOUG LEWAN, AICP, PRINCIPAL-IN-CHARGE received his Masters of Urban Planning from Wayne State University and a Bachelors Degree in Community Planning from Northern Michigan University. He acts as Managing Director of CWA, and was made a shareholder of the firm in 2002. Doug has more than twenty years of professional practice experience in the public and private sector, and has worked in site plan review, zoning ordinance amendments, corridor studies, land use planning, and recreation planning. He has also written zoning ordinances and master plans for numerous communities in Michigan. Additionally, he has acquired extensive experience with zoning questions and interpretations while working with the Zoning Board of Appeals in various communities. He leads the firm's Municipal Services Division, and is a Michigan Certified Zoning Administrator.



EDUCATION

Masters of Urban Planning, Wayne State University

Bachelors of Science, Community Planning, Northern Michigan University

EXPERIENCE

Principal, Carlisle|Wortman Associates, Inc.
Ann Arbor, MI, 2002-Present

Community Planner, Carlisle/Wortman Associates Inc.,
Ann Arbor, MI, 1993 - 2002

Associate Planner, McKenna Associates., Farmington Hills, MI, 1992 - 1993

Planning and Economic Development Coordinator,
Charter Twp. of Springfield, Davisburg, MI, 1988 - 1992

CAD Operator/Construction Inspector, Hubbell, Roth and Clark,
Bloomfield Hills, MI, 1986 - 1988

PROFESSIONAL AFFILIATIONS AND CREDENTIALS

American Institute of Certified Planners License No. 013020

Professional Community Planner, State of Michigan,
Registration No. 654

American Planning Association

Michigan Association of Planning

Michigan Certified Zoning Administrator



LAURA K. KREPS, AICP is a community planner with over ten years of experience working as a professional planner both in municipal government and consulting. Mrs. Kreps has experience in zoning, land use and comprehensive planning, Tax Increment Financing, economic development, site plan review, capital improvement project programming, downtown development, and grant writing/administration. Prior to joining Carlisle|Wortman Associates in 2007, Mrs. Kreps worked for the City of Monroe in the capacities of land use planner, grant writer/administrator, and Downtown Development Authority staff planner. She currently serves as planner in numerous communities in Monroe, Wayne, and Washtenaw Counties. Mrs. Kreps is also a certified Main Street Manager.



EDUCATION

BS, Urban and Regional Planning | Michigan State University

PROFESSIONAL AFFILIATIONS

American Planning Association

Michigan Association of Planning

EXPERIENCE

Community Planner, Carlisle|Wortman Associates, Inc.
Ann Arbor, MI, 2007-Present

Community Planner/Land Use Planner, City of Monroe
Michigan, 2000-2007

Site Acquisition Specialist, Prudential Dickson Hughes
Michigan, 1999-2000

PROFESSIONAL CERTIFICATIONS

AICP Membership No. 120124

Certified Zoning Administrator
Planning & Zoning Center - MSU

Michigan Municipal League Parliamentary
Procedure Training

Certified Main Street Manager

Michigan Economic Development
Association Practitioners Certification

VILLAGE OF DEXTER

cnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8800 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: August 19, 2013
Re: Department of Public Works Equipment Purchases

AGENDA 8-26-13
ITEM L-2

The following two items were budgeted in the equipment replacement fund. To receive both of these pieces of equipment prior to winter we would like to get them approved and ordered now.

Replacement of 10' dump body and other repairs as itemized on the attached invoice on the International –
Total cost \$16,639.00; budget estimate \$16,000

This purchase will come from account 402-441-000-939-000. This is a single source item because it needs to come from the manufacturer of the truck.

Purchase of Kubota and related items needed to outfit it – Total cost \$30,237.52; budget estimate \$40,000
**includes \$4,000 trade-in

This purchase will come from account 402-903-000-981-000. This item is being purchased with MiDeal (State of Michigan bid program) pricing.

Both of these pieces of equipment are used for snow removal; the Kubota will also be used for mowing. The International is the Department of Public Works most utilized vehicle.

Truck & Trailer Specialties, Inc.

6726 Hanna Lake Rd SE

Caledonia, MI. 49316

Ph 616-698-8215/Fax 616-698-0972

August 8, 2013

Quotation for replacement 10' Crysteel dump body

Attention: Kurt and Bruce

Remove Customer's existing 10' 5 yard dump body

Install New Crysteel Stainless Steel Dump Body

10' long, 84" inside, 96" outside

26" sides 7 ga. 201 stainless steel

36" tailgate, 40" front 7 ga. 201 stainless steel

Tailgate: 6 panel 7 ga. 201 stainless steel with manual release

Floor: 3/16" AR400 steel, understructure western style cross memberless 1/4" A1011 formed longills.

Stainless steel rear pillars and rear bolster

1/2 10 ga. Stainless steel cab shield

Install 3 hole stainless steel wedge light box on rear pillars

6" Amber warning in top hole

6" LED oval STT in middle hole

6" LED back up lights in bottom hole

(2) Predator Led amber lights mounted on cab shield facing forward

LED body clearance lights

Install Roll Rite electric automatic tarp system with wind deflector and mesh tarp

Install Mud flaps aft rear tires.

Paint Underside of dump painted black.

Install Fold down stainless steel ladder driver's side front

Install Shovel holder driver's side front bulkhead

Above installed \$16,129.00

Option: Replace Heavy duty rear dump body hinge .

Add \$ 510.00

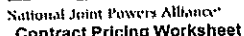
Delivery: 60-75 days for equipment and 35-45 days installation

FOB: TTS Howell, Michigan

Respectfully submitted,

Tom Giles/Dan Bouwman

08/08/13



081209-KBA

PHONE: 310-370-3370 EXT. 1813 FAX: 310-370-3846 EMAIL: CBENNETT@KUBOTA.COM

NJPA 2013-354 R4

Purchasing Party:

The Village of Dexter

Contact:

Phone #:

Fax #:

Email:

**NJPA Membership
number must
accompany the
purchase order**

REMIT TO: Kubota Tractor Corporation

ADDRESS: 3401 DEL AMO BLVD

CITY: TORRANCE STATE: CA 90503

DLR # 16100 PHONE: (734) 426-8527

CONTACT Bob Lord FAX:

COMMENTS: Prices for product quoted are good for 60 days from quote date/Subject to Availability

COMMENTS: Prices for product quoted are good for 90 days from date of quote.

IMPORTANT: This WORKSHEET MUST BE VERIFIED BY KUBOTA NATIONAL ACCOUNTS before a PO is issued. Please fax to Cynthia Bennett (310) 370-3846 or email the worksheet to cbennett@kubota.com. PO's without verified quote may be subject to change. PO Must Be Issued To Kubota Tractor Corporation

General Description of Product
Discounts from MSRP

KX & RTV Series (17%)

R & S Series (14%)

Z, F, BX, B, TLB, L, M Series (20%)

T/G Series (18%)

ORDERING INFORMATION

FOR KUBOTA USE ONLY

ORDERING INFORMATION								
QTY.	Product Code	MODEL CODE	DESCRIPTION	UNIT LIST PRICE	LIST DISC %	NATIONAL ACCT. DISCOUNT PRICE	TOTAL LIST PRICE	TOTAL NATIONAL ACCOUNT PRICE
A.		Catalog / Price Sheet Items being purchased - Itemize Below						
1	F	F3680	F Series F3680	\$ 21,071.00	20%	\$ 16,856.80	\$ 21,071.00	\$ 16,856.80
1		RCK60P-F36	60" SIDE DISCHARGE MWR	\$ 3,240.00	20%	\$ 2,592.00	\$ 3,240.00	\$ 2,592.00
4		BL8062	FRONT WEIGHT BOLT KIT	\$ 6.00	20%	\$ 4.80	\$ 24.00	\$ 19.20
1		BX8064A	WEIGHT BRACKET	\$ 103.00	20%	\$ 82.40	\$ 103.00	\$ 82.40
4		BL8060	SUITCASE WEIGHT	\$ 71.00	20%	\$ 56.80	\$ 284.00	\$ 227.20
1		F5216	REMOTE HYDRAULIC KIT	\$ 170.00	20%	\$ 136.00	\$ 170.00	\$ 136.00
1		F8283	HYDRAULIC VALVE SINGLE	\$ 440.00	20%	\$ 352.00	\$ 440.00	\$ 352.00
			Subtotal A:	\$ 25,101.00		\$ 20,080.80	\$ 25,332.00	\$ 20,265.60
B.		Unpublished Options, Accessory or Service Items- Itemize Below						
1		SELECTED TIRES						
		AR8641 & AF9398A TURF TIRES						
		FRONT - 24x12.00-12 R3 Maxxis Pro Tech						
		REAR - 18x9.50-8 R3 Kenda Super Turf K500						
			Subtotal B:	\$ -		\$ -	\$ -	\$ -
C.		Other Allowances, Discounts, Trade-Ins, Freight, Make Ready or Miscellaneous Charges						
1		Kubota Standard Inbound Freight		\$ 180.00		\$ 180.00	\$ 180.00	\$ 180.00
1		Factory Assembly Fee				\$ -	\$ -	\$ -
1		Dealer Assembly Fee		\$ 135.00		\$ 135.00	\$ 135.00	\$ 135.00
1		Dealer PDI & Delivery Fee		\$ 250.00		\$ 250.00	\$ 250.00	\$ 250.00
			Subtotal C:	\$ 565.00		\$ 565.00	\$ 565.00	\$ 565.00
		Check: Total cost of Unpublished Options (B) cannot exceed 25% of the total of the Base Unit Price plus Published Options (section A)		For this transaction the percentage is:		0%		
TOTAL= (A+B+C)				\$25,666.00		\$20,645.80	\$25,897.00	\$20,830.60

Pricing Subject to Established Membership & Availability of Product at the Time of Ordering

AUTHORIZED SIGNATURE: X

DATE _____

NJPA order processing charge of 1.5% on Section B items is the responsibility of the delivering dealer. Kubota will reimburse NJPA for the entire order processing charge and deduct the amount applicable to Section B from Internal Kubota bid discounts

All orders are subject to the terms and conditions as outlined in the National Purchase Agreement.

SUBJECT TO ALL APPLICABLE SALES TAX

Payment Terms = Net 45 Days

The Standard Kubota Warranty Applies, which does not include pick up or delivery.

FOR KYC INTERNAL USE

Quote #: NJPA 2013-354 R4

Quote Date: 7/19/2013

Verified By: kmr

BOULLION SALES

EST. 1955

outdoor power equipment

8530 N. Territorial Rd. Dexter, Michigan 48130

Name
Address
City
Zip
State
Phone

Village of Dexter

Sales Person Philip
Date 4/10/2013

Qty.	Description	Subtotal	Total
1	Jodale Perry Cab Boxster Kubota F80 Hard Cab Front Work Lights, Rear Work Light, Front Wiper/Washer, Strobe Light Rearview Mirror, and Heater.		\$ 7,334.21

*Price includes customs, freight, and installation.

Fees\Setup\Freight

Subtotal	\$ 7,334.21
Taxes	\$ -
Total	\$ 7,334.21
Down Payment	

Financing Offers

Months	Months
APR	APR
Payments	Payments
Fees	Fees

Notes

Quote is good for 30days as of 4/10/13

P. 734-426-8527 F. 734-426-2004 Sales@boullionsales.com www.boullionsales.com

BOULLION SALES

EST. 1955

outdoor power equipment

8530 N. Territorial Rd. Dexter, Michigan 48130

Sales Person Philip
Date 4/10/2013

Name
Address
City
Zip
State
Phone

Village of Dexter

Qty.	Description	Subtotal	Total
1	Sweepster 5FT, Mechanical Broom Rear Guage Wheels & Hyd. Angle		\$ 6,072.71
	CTM5		

Fees\Setup\Freight

Subtotal	\$ 6,072.71
Taxes	\$ -
Total	\$ 6,072.71
Down Payment	

Financing Offers

Months	Months
APR	APR
Payments	Payments
Fees	Fees

Notes

Quote is good for 30days as of 4/10/13

ARCHITECTS. ENGINEERS. PLANNERS.

memorandum

Date: August 19, 2013

To: Donna Dettling
Village Manager
From: Patrick M. Droze, P.E.

Re: 2014 Road Projects

In 2014, the Village will undertake two road reconstruction projects. This includes an asphalt mill and overlay of Ann Arbor Street from Kensington to Baker and the reconstruction of Central Street between Second and Third Street. The projects will be combined into a single contract which will allow the Village to work with a single contractor. The projects are currently planned for construction in June of 2014 with a bid letting scheduled for February. The projects will be administered through MDOT's local agency program due to the federal funding component of both projects.

The intent of this memorandum is to inform council on key design elements with the projects and seek to gain concurrence on our recommendations.

MAINTENANCE OF TRAFFIC

Traffic during the construction phase will pose the most significant impact to Village residents and businesses for both projects. The projects are independent of each other and any required detours are not expected to conflict with each other. However, each project will have unique challenges which are discussed below:

Ann Arbor Street

The nature of the work (water main, milling, and paving) will allow for Ann Arbor Street to remain open throughout a large portion of the project; however, there will be phases of the project that will require the use of a detour. The majority of the water main installation will occur in the northerly greenbelt which will not interfere with either lane of traffic. There will be an occasional instance where the roadway will need to be closed for water main tie in work. In addition, the construction of decorative crosswalks will require lane or road closures.

The designated detour for the project will be Baker Road and Dan Hoey Road. Local traffic will be permitted to pass through portions of the construction zone depending on the type and location of work being performed.

Central Street

Phase 1 of the Central Street project completed in 2012 demonstrated the importance of Central Street in the local transportation network. Recognizing this, it is again recommended that a partial closure with directional traffic be provided during the construction between Second and Third Streets. The project will be staged by constructing the project in halves to maintain a paved surface throughout construction. As a result of this, no project detour is required. Advance signs alerting motorists of the work zone will be placed in and around the Village.



COMPLETE STREETS ELEMENTS

Both projects will adhere to the Village's complete streets resolution and will implement facilities to improve pedestrian and bicyclist mobility.

Bike Facilities

Central Street will include the construction of directional bike lanes. The bike lanes will continue through the intersection of Third Street after which bicyclists will share the roadway. Ann Arbor Street will utilize "sharrows" which will be placed approximately 14' off the curb in areas where parallel parking is present. The location of these is determined by placing bicyclist as far to the right as possible while keeping them safely away from dangers raised by open car doors.

Decorative Cross Walks

Both projects will include the installation of decorative crosswalks at all intersections along the corridor where crosswalks are currently present. The recommended locations of these crosswalks are listed in Table 1 and 2.

TABLE 1: Ann Arbor Street Crosswalks

Street	Southwest	Northwest	Northeast	Southeast
Baker*	Installed	Installed	N/A	Installed
Dover	N/A	No Crosswalk	Proposed	No Crosswalk
Edison	N/A	No Crosswalk	Proposed	Proposed
Hudson	Proposed	Proposed	Proposed	Proposed
Inverness	Proposed	Proposed	Proposed	Proposed
Kensington	Proposed	Proposed	No Crosswalk	No Crosswalk

*Crosswalks installed in 2012 as part of the Main Street project.

TABLE 2: Central Street Crosswalks

Street	Southwest	Northwest	Northeast	Southeast
Third	Proposed	Proposed	Proposed	Proposed

The decorative crosswalks will be constructed similar to those constructed under the first phases of the work. As noted to Council previously, there have been performance issues with those constructed during the Main Street project in 2012. The issues revolve around difficulty in tying new concrete into existing concrete.

Based on staff feedback and our review of the constructability issues and anticipated pavement conditions, OHM is recommending that the decorative paver band be eliminated from the crosswalk. This should result in a lower construction cost to the Village as well as shorter construction duration. We are recommending that each crosswalk still be bound by a 6" white paving markings, but they would be placed over top of new asphalt paving rather than concrete. This will provide a similar look to those placed previously.

Street Lighting

The Central Street project will continue the installation of street lights through the Central and Third Street intersection. It is understood that lighting currently installed on Ann Arbor Street is adequate at this time.



OTHER DESIGN ISSUES

Angle Parking

There are three angle parking spaces near the intersection of Baker Road and Ann Arbor Street that serve 7955 Ann Arbor Street (Strang State Farm Insurance Agency). As part of federally funded projects, MDOT will require that these parking spaces are reviewed for safety. In general, these reviews almost always recommend that the spots be removed and changed to parallel parking. A review of the existing right of way shows that space is present to make this conversion while maintaining the current number of parking spaces. We recommend that the angle parking is converted to parallel parking as part of the Ann Arbor Street project.

Dexter Mill

The Dexter Mill is located within the Central Street project. The site currently has uninterrupted driveway access across its entire Central and Third Street frontage. In addition, the Dexter Mill has a significant portion of its parking lot within the Village right of way. The scope of work proposed on Central Street will result in significant impacts to drive access and available parking. The impacts are due in large part to road widening from the installation of a bike lane as well as the addition of sidewalk and greenbelt areas.

The coordination of this project with the Dexter Mill will require discussions and negotiation to ensure that the Village project achieves the goals of improved safety, mobility and enhancement while also improving operations for the Dexter Mill. As a result, Department of Public Services Superintendent Schlaff has arranged several meetings with the property owner. OHM Advisors will provide updates on the negotiations as they progress.

SUMMARY

We are requesting that the Council provides concurrence with the items noted above. To ensure continued progress on the project designs, we request that Council provides their response to this information at the August 26, 2013 Council Meeting.



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: First Street Park
Date: August 26, 2013

Several months ago the Parks and Recreation Commission (PaRC) was approached by the Dexter Ringers about the desire to construct a shelter and storage building at First Street (Horseshoe) Park. The PaRC had previously discussed the lack of upkeep within the park and was therefore very supportive of the efforts to improve the storage at the park.

Very preliminary drawings of the potential shelter/storage were provided by the Dexter Ringers. No formal plan approval was completed by the PaRC. It was anticipated that the shelter/storage would be constructed by volunteers from the Dexter Ringers and that funding for materials would be approximately \$5,000.

At the end of FY12-13 there were funds remaining in the Parks budget due to the cost of the Mill Creek Park signage coming in under budget. It was discussed at the time that the unused balance from the signage could potentially be used to fund the estimated \$5,000 shelter improvement.

Although the project was not able to be completed in FY12-13 and the unused funding is no longer available due to the end of the FY, the PaRC is still supportive of constructing a shelter/storage facility to "clean up" and improve First Street Park.

There is not currently funding in the Parks Budget that has been specifically allocated to this project. A budget amendment or reallocation of budgeted funds would be necessary to fund this improvement.

Please do not hesitate to contact me prior to the meeting if you ever have any questions, comments or concerns.

Thank you.



VILLAGE OF DEXTER PARKS AND RECREATION COMMISSION

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614 www.dextermi.gov

MEMORANDUM

TO: Parks and Recreation Commission
Donna Dettling, Village Manager
FROM: Allison Bishop, AICP, Community Development Manager
RE: REPORT
DATE: May 16, 2013

Dexter Daze Committee – A draft schedule has been provided by Chair Brassow as an informational item only.

Mill Creek Park Update – Staff included a copy of the SITES article drafted by staff and JJR on the Mill Creek Park. Staff continues to meet with the contractor weekly and all punch list items are supposed to be addressed by June 1. Council approved a 4th and final change order requiring project completion by June 1. An additional grant extension had to be requested due to the requirement that all paperwork be completed within the grant period, which technically expires on June 1, 2013. An extension has been requested to August 1, 2013. At final grant close out the Village will receive the final \$45,000 (10%) remaining in the grant. All other grant funding has been received.

Segment D1 B2B (Central Street/Railroad tracks) – At this time the project is being presented to State Legislators in an attempt to get MDOT to work with the Village and the County on an alignment along the railroad tracks that is suitable for the DPW daily operations, safety and to meet the needs and objectives of Washtenaw County. We are attempting to continue moving forward with a fall construction start/completion. No updates have been provided on MDOT's communication with legislators and the County is proceeding with plan development that they plan to share with Village staff shortly.

Monument Park Bathroom Enclosure – Complete. Porta potties were installed the week of May 13, 2013.

Horseshoe Park – Following the last PaRC meeting staff discussed the condition of Horseshoe Park with the Horseshoe Club. Some members agreed that the park is in need of some clean up and will work with the club to initiate some cleanup efforts. The Horseshoe Club also recognizes that they are in need of some storage for equipment and has initially presented the proposed shelter plan included in the packet. Construction and material costs are anticipated to be between \$4,000 and \$5,000. Trustee Cousins has made an initial presentation to the Village Council requesting funding, but no decisions have been made to date. Please provide any feedback.

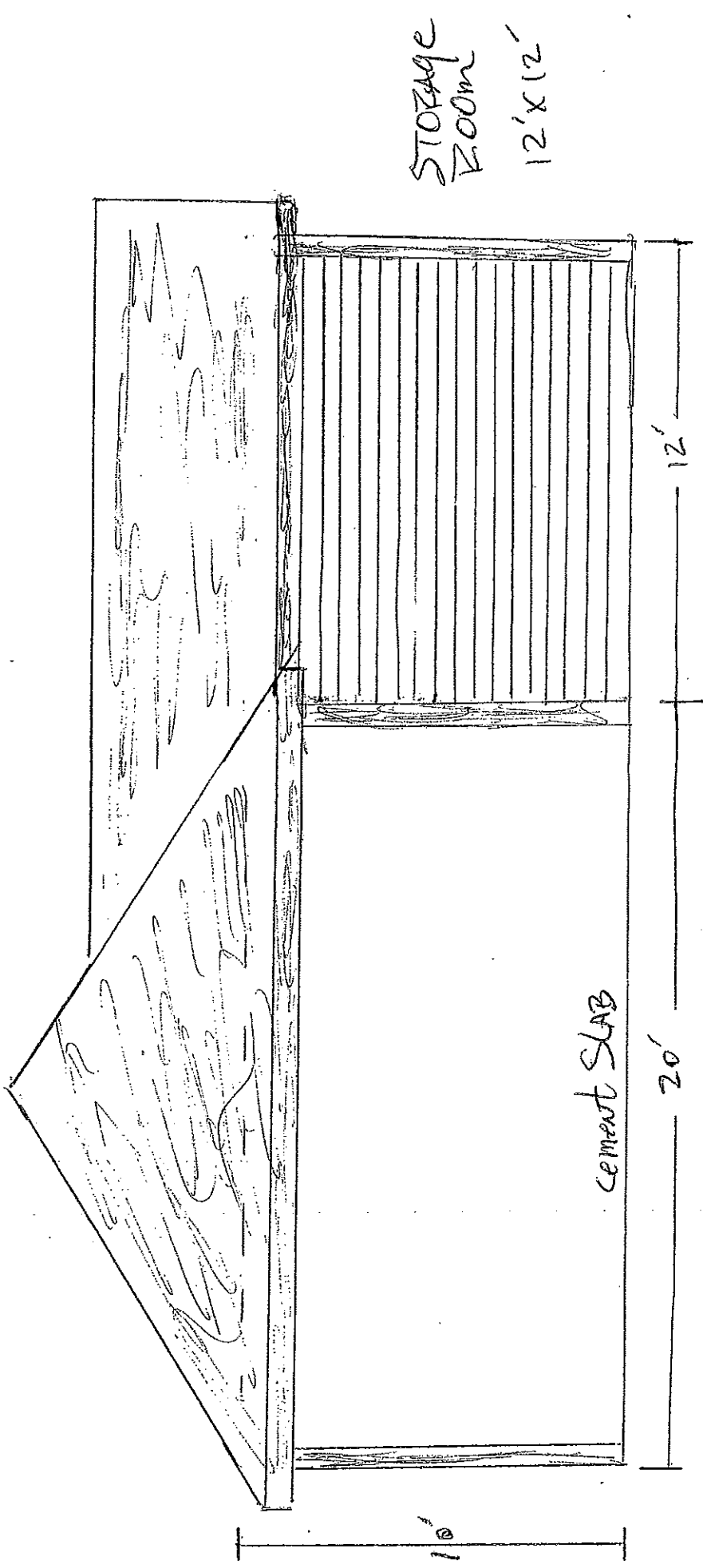
Soccer Nets – Included in the packet are 2 quotes for 2 types of soccer nets. The PaRC has requested \$2,000 in FY13-14 funding to purchase soccer nets. In anticipation of approval of the FY13-14 budget for July 1 please let me know if you are satisfied with the quoted nets that are within budget.

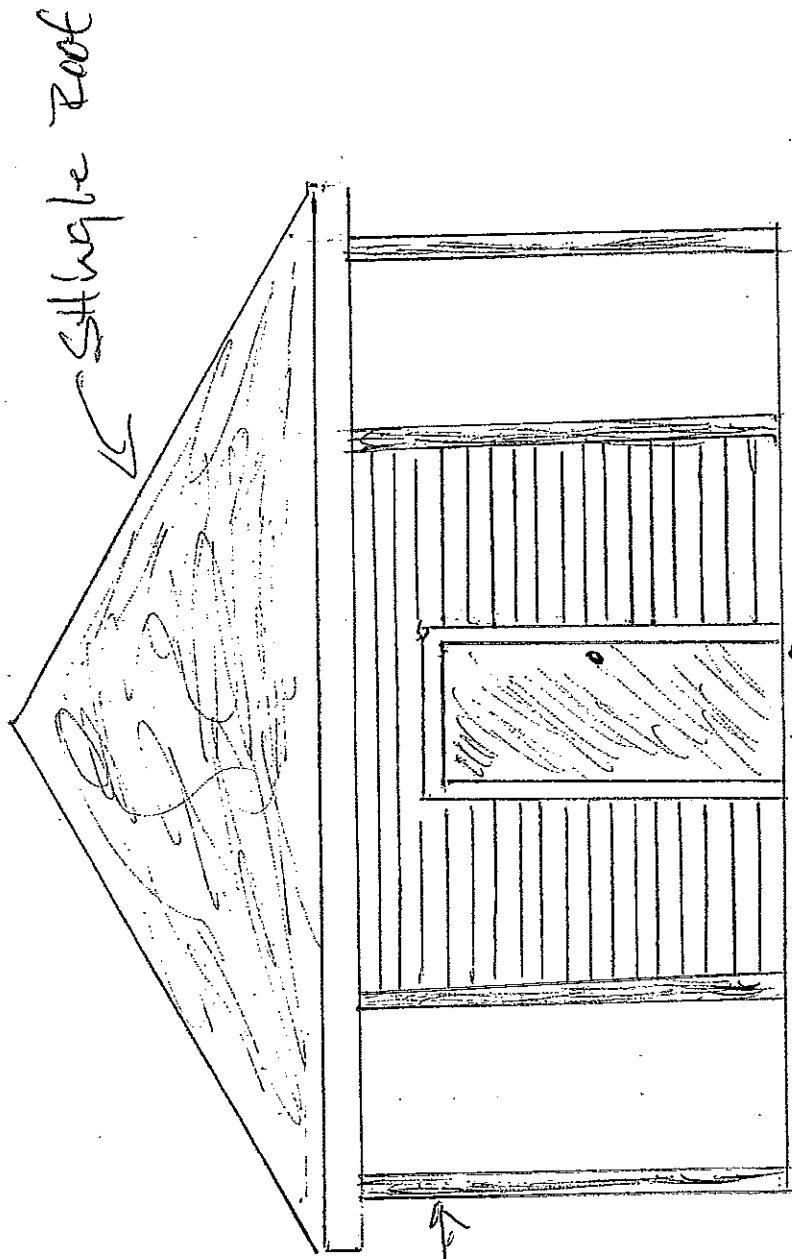
5 Healthy Towns/Safe Routes to School – Staff is working with the 5H Coalition to leverage some of the funding for the installation of bike racks. 5H has requested that the Village come up with a plan for the installation of bike racks and present it to them for buy-in and support of an application to obtain the funds. Staff will be conducting an inventory of the current bike rack locations and needs within the next few months in preparation for a June grant submittal to 5H. Staff is also coordinating with the schools and the Safe Routes to School Coordinator on sidewalk and crosswalk improvements on Ann Arbor Street, Dan Hoey Road and Baker Road. The Village is eligible for up to \$400,000 in Federal Aid to construct improvements that benefit the schools and improving routes to schools.

Mill Creek Fishery Development – Mike Mouradian from the Ann Arbor Trout Unlimited presented the information included in the packet to the Village Council. Trout Unlimited is looking to play a larger role in Dexter; initially it appears with maybe participation in Dexter Daze.

Stone Based Kiosks – Included in the packet is the DRAFT 4 sided and 2 sided stone based kiosk information. Staff has attempted to give the PaRC an idea of what each panel will entail. Please note that the sign sizes have been reduced based on the PaRC's last discussion. Staff is anticipating Washtenaw County to provide an updated rendering of their panel and possibly the Destination Panel by the meeting. By the June meeting staff is hoping to be able to get the PaRC's official recommendation to present the Village Council. Please provide any feedback.

Preliminary Plan
Horse shoe
Shelter / Storage area





Steel Siding

Hard - Siding

544 Sq Ft.